



## Start Guide and Search Tips



## What is Pivot-RP?

Pivot-RP is the most comprehensive resource for finding global funding opportunities. Coupled with a database of scholarly profiles and conferences seeking proposals, Pivot-RP helps automate the process of matching financial support to researchers and partners. Pivot-RP includes billions of dollars in funding opportunities from the broadest scope of sources including from public institutions, non-profit organisations, corporations and multinational organisations – all in one easy to search tool.

**To access Pivot-RP, navigate here: <https://pivot.proquest.com>**

You can use the links below to navigate to specific topics in this guide.

[What is Pivot-RP?](#)

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[Claiming a Profile](#)

[Searching](#)

[Browsing and Searching with Keywords](#)

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[Results: Sharing Opportunities](#)

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## Creating an Account

As a new Pivot-RP user, you may want to start out by giving yourself an account. This will allow you to save searches, track opportunities, create regular email updates, and send emails about individual grant opportunities to yourself or others.

You will also be able to manage a personal profile which allows you to get personalised funding recommendations and will make you more visible to potential collaborators.

Having an account will allow you to access Pivot-RP when outside of your institution's IP range – which means you can use Pivot-RP from anywhere you have internet access.

Note that when creating a Pivot-RP account, you must sign up with your institutional/university email address and create a password, or, use institutional SSO credentials (and then validate with your email address). Pivot-RP will not allow you to use a personal email.

To sign up for an account, select the **Create Account** link from the login screen or from the home dashboard page which you will see if you are IP authenticated.



Note that the **Sign in** link is just next to it. You do not need to login to search if you are in an institutionally recognised IP range, but you will be required to login to use any of the save or email functions.

Welcome, Please Sign In  
Create an account or sign in to be able to track and :  
view groups and more.

The sign-up page asks for your name, email, and prompts you to create a password.

Your email address will serve as your userID.

Find and select our university/institution from the institution pull down menu.

The system will send you an email with a link that serves as a confirmation, and will lead you to a website where you may log in.

If the confirmation email does not arrive in a short amount of time, you may want to check your email account's spam folder.

The screenshot shows a sign-up form with the following elements:

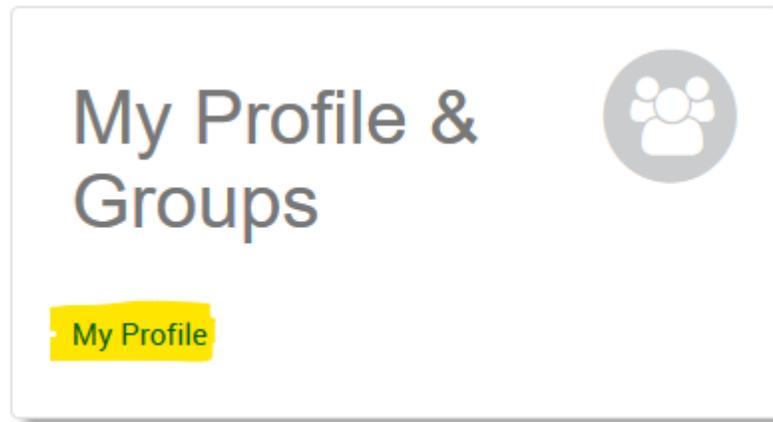
- Name:** Three input fields labeled 'First', 'Middle', and 'Last'.
- Institution Email:** A single input field.
- Password:** A single input field.
- Re-enter password:** A single input field.
- Affiliated Member Institution:** A dropdown menu with the placeholder text 'Please select an institution'.
- Consent:** A checkbox followed by the text: 'I consent to the collection and use of my personal information consistent with the [Privacy Policy](#) and I acknowledge that use of the service is subject to the [Terms & Conditions](#). Without your consent, we can not create an account.'
- Link:** A blue link below the consent text: '[Information about managing personal data in Pivot](#)'.
- Button:** A blue button labeled 'Create my account'.
- Note:** A red note in the top right corner: 'All fields required.'

## Claiming a Profile

All Pivot-RP users can claim and manage a personal profile. For most users Pivot-RP comes pre-populated with a profile that has been set up by the Pivot-RP editors on behalf of your institution. You will just need to **Claim your Profile** to be able to manage and edit its contents. Your profile can contain biographical information about your role and research interests, as well as lists of publications and grants awarded.

While you do not need to maintain a profile to use Pivot-RP, the profile information is used to provide you with automatic **Funding Advisor Alerts** which are weekly recommendations of funding opportunities that may be of interest to you. You can opt out of receiving such recommendations in your personal **Preferences** settings.

Once you have created an account, choose **My Profile** and you will be prompted to **Claim your Profile**.



Next you will see a **Select your profile** page which should display your profile. If you have a common name, you may be prompted to select from a list of potential matches. Find your profile and select **“This is me”** to claim it.

The system will send you an email with a link that serves as a confirmation that you have claimed your profile.

**Select your profile** Your name:

---

**Institution**

- ProQuest Information Solutions: 0
- Outside Institutions: 5

**Can't find your profile?**  
[Create your Profile](#) in just a few, quick steps.

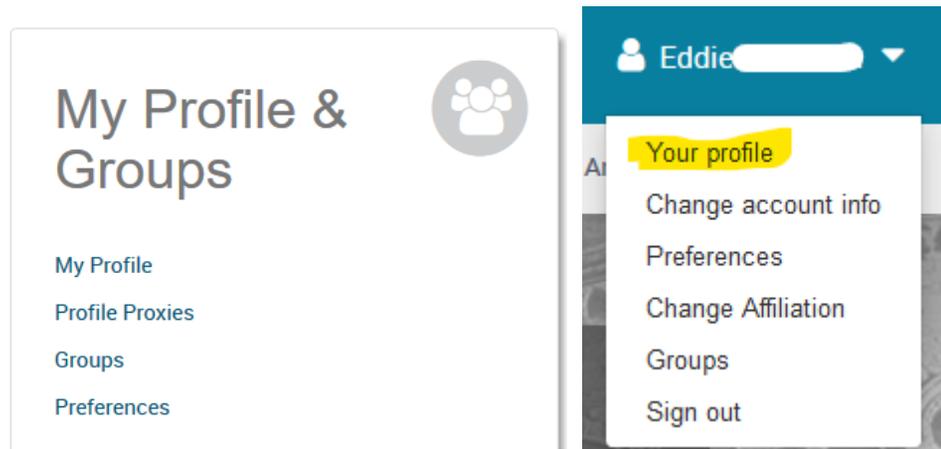
**Is 'your' profile already claimed?**  
You may have another account. [Contact us](#) for assistance.

---

**5 Results** Sort ▾

Doe, John Information Solutions ProQuest	<input type="button" value="This is me"/>
Doe, John Faculty of Arts Acadia University	Claimed
Doe, John Melvin and Bren Simon Cancer Center School of Medicine Indiana University-Purdue University Indianapolis (Last known)	<input type="button" value="This is me"/>
Doe, John A.R. Smith Department of Chemistry College of Arts and Sciences Appalachian State University (Last known)	Claimed
Doe, John International Studies	Claimed

The next time you log in to Pivot-RP you will find a link to **My profile** on the home page, or, in the drop-down menu under your name. It is a good idea to view and update the contents of your profile.



From your profile page you can select **Edit Profile** at any time to add, delete or update any of the information that is visible.

Linking a CV or publication page to your profile, or, adding a few Keywords that match your research interest, will improve the automated funding adviser recommendations you receive.



# Searching

The best place to start a Pivot-RP search is from the **Funding tab**. Pivot-RP offers several ways to quickly perform a search and get relevant results related to your research interests.

Pivot-RP also allows you to search researcher profiles from the **Profiles tab**. All profiles provide links to funding opportunities that would be recommended for each researcher based on the contents of their profile.

Choose the **Funding tab** to see all your search options. You can choose to search

- by entering **Free-Text terms**
- by **Funder name**
- by **Keywords**

or

- you can browse and select keywords using the graphical **browse by keyword wheel**

or

- choose **Advanced Search** for more precise searching options

The screenshot shows the Pivot-RP interface. At the top, there's a navigation menu with 'Funding' selected. Below it is a search bar with a dropdown menu showing 'Search All Fields', 'Search by Funder', and 'Search by Keyword'. The search bar contains the text 'Search funding opportunities (enter search terms)'. To the right of the search bar are links for 'Search Tips' and 'Advanced Search'. The main content area is titled 'Funding Discovery' and includes a 'Browse by Keyword' section with a sunburst chart showing \$71.57B of funding available. The chart is divided into various colored segments representing different keywords. A sidebar on the left contains links for 'Internal Opps', 'Tracked Opps', 'Curated Opps', 'Your Profile', and 'Groups'.

## Browsing and Searching with Keywords

Because the titles and descriptions of the grant opportunities are often written in very general terms or are summarised from the full text of the opportunity, simple free-text searches may not yield the most precise or comprehensive results. One of the best ways to overcome this is to use the pre-defined **keyword** search options since Pivot-RP editors carefully map one or more of those keywords to each entry in the database. Searches using pre-defined keywords can be more precise.

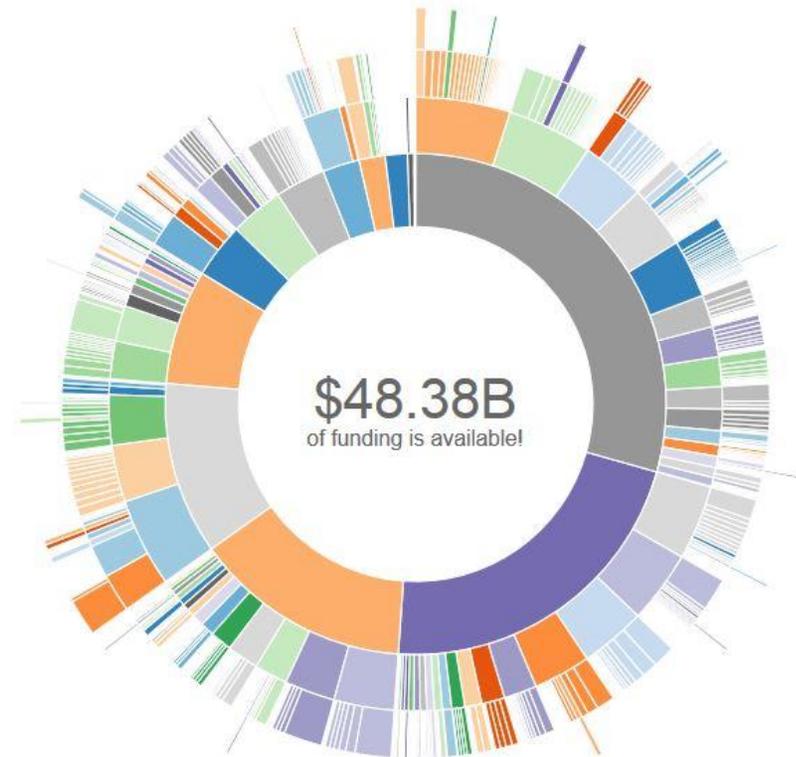
One way to search by keyword is to use the interactive **Browse by Keyword** wheel. Hovering over different parts of the wheel will give you a sense of approximately how much funding is available by topic.

Note: not all funders specify exactly how much funding is available so there is usually even more funding available at any given time than what the wheel displays.

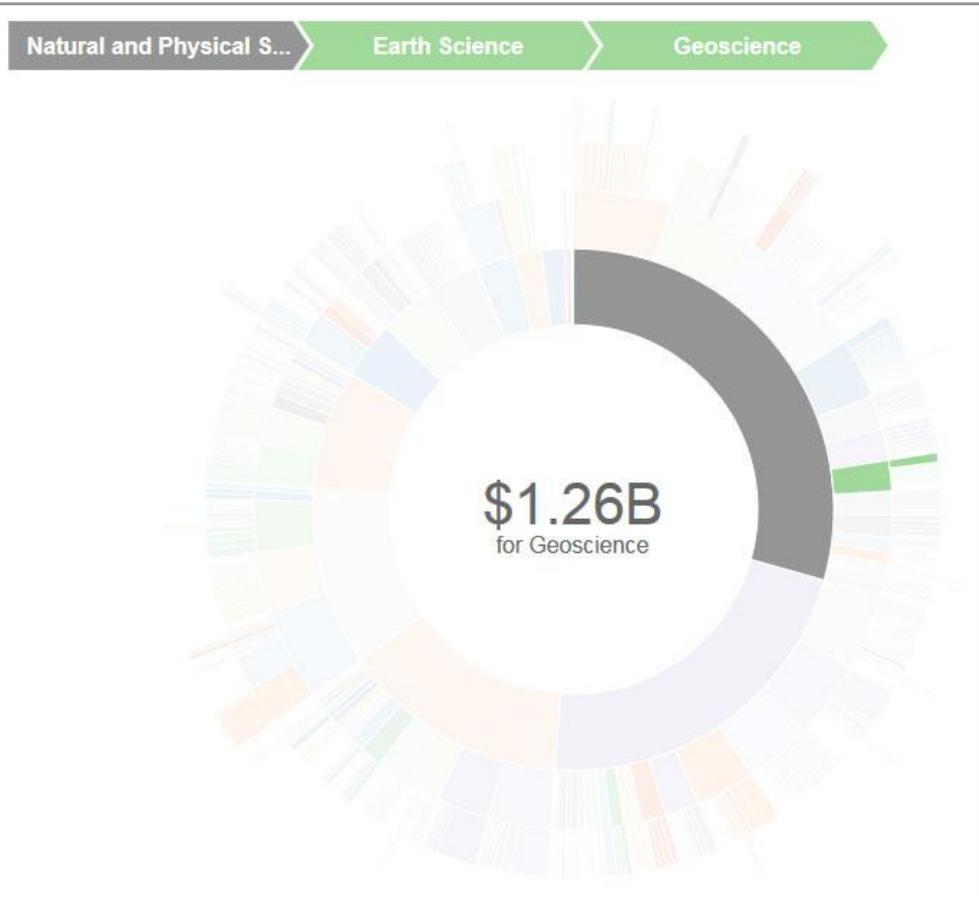
### Browse by Keyword

[Take a Tour](#)

*This chart is interactive. You can mouseover a section to see the total dollar amount available per keyword. Click a section to view the list of matching opps.*



If you find a **Keyword** that matches your research interest when hovering over the wheel, just click that part of the wheel to view all results in Pivot-RP currently associated with that term.



Choose **Search by Keyword** to browse the Pivot-RP keyword hierarchy. You can also type terms in the search box and Pivot-RP will match them to the keyword hierarchy.

This allows you to build a query that uses one or more keyword terms and may lead you to discover related keyword terms you had not yet thought of.

Note that when using multiple keywords, they are automatically combined with an OR, which means that your results will contain at least one of the keywords that you selected.

Search All Fields | Search by Funder | Search by Keyword

Build a query: enter or browse keyword terms

- ▶ Agriculture and Food Sciences
- ▶ Area Studies
- ▶ Arts and Humanities
- ▶ Business, Management and Commerce
- ▼ Education
  - Charter Schools
  - Early Childhood Education

Early Childhood Education x Arts and Humanities x

Search Q Advanced Search

Keywords can also be found and included in searches (along with other search parameters) when using the **Advanced Search** form

▼ Keyword ⓘ

and  Match any  Match all

search or browse

Explode:

## Using Advanced Search - Tools for Narrowing a Search

One of the most effective ways to search Pivot-RP is to use the Advanced Search form which allows you to set very specific search criteria for a more precise, narrow results set.

The Advanced Search page has many tools for pre-scoping and limiting your search results.

You can search all or just specific fields within funding opportunity records by using the **All Fields** pull down menu.

You can also pre-filter results by funding type, by dollar amount, by upcoming deadline, or by a handful of other useful parameters related to eligibility or applicant type.

## Funding Advanced Search

### Find Opportunities matching

Match *all* of the fields

and

and

and

[+ Add another row](#)

[▶ Amount](#)

[▶ Deadlines](#)

[▶ Limited Submission](#)

[▶ Applicant/Institution Location](#)

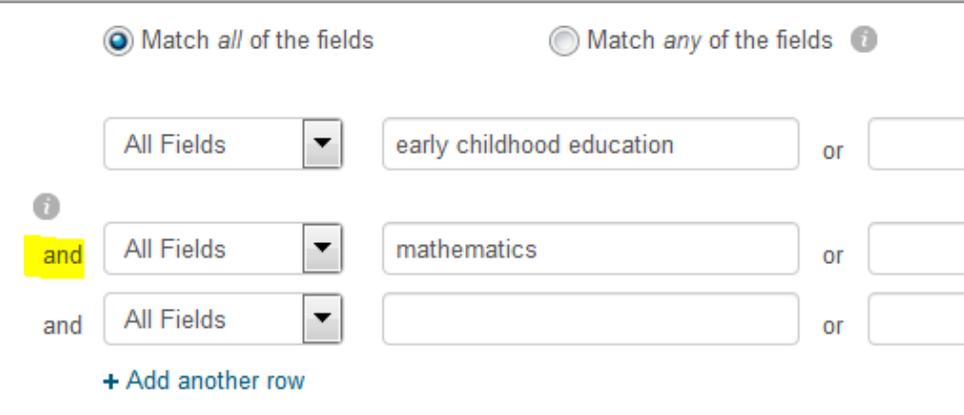
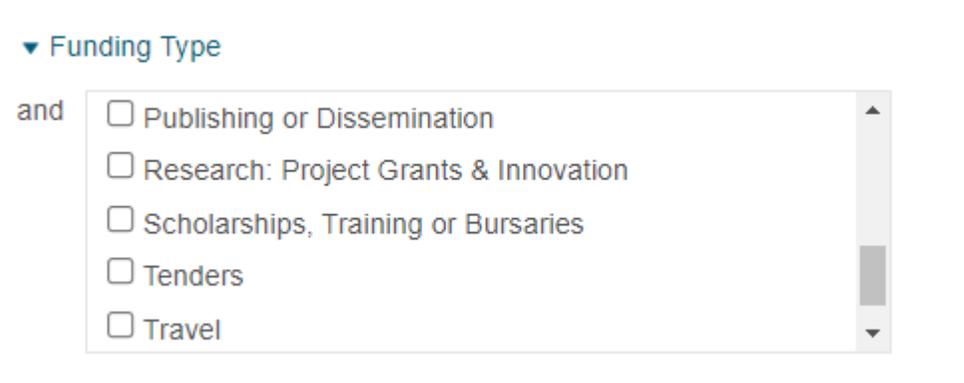
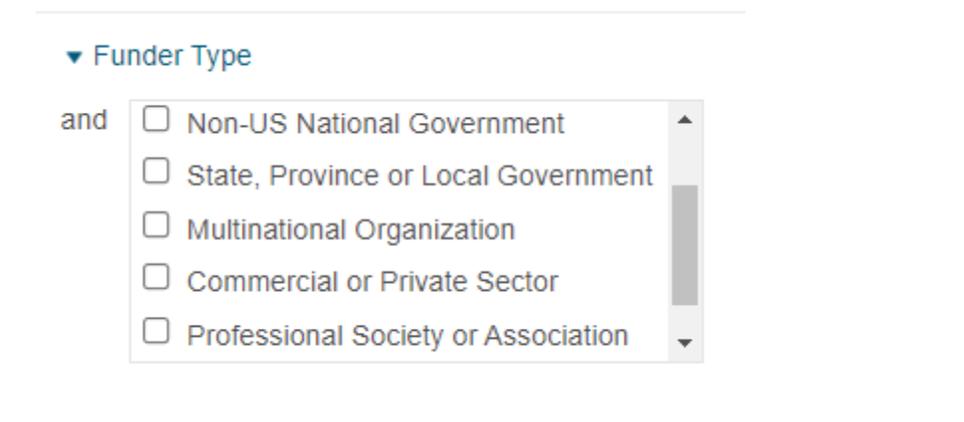
[▶ Activity Location](#)

[▶ Citizenship](#)

[▶ Funding Type](#)

[▶ Keyword](#)

[▶ Applicant Type](#)

<p>Placing search terms on two separate lines will cause the ideas to be combined with an AND, meaning each resulting item will contain both topics.</p> <p>Items on the same line are automatically combined with an OR, which means that your results will contain at least one of the keywords that you selected.</p>	 <p> <input checked="" type="radio"/> Match <i>all</i> of the fields      <input type="radio"/> Match <i>any</i> of the fields <span style="float: right;">i</span> </p> <p> All Fields ▼    early childhood education    or    <input type="text"/> </p> <p> <span style="background-color: yellow;">and</span> <span style="font-size: small;">i</span> All Fields ▼    mathematics    or    <input type="text"/> </p> <p> and All Fields ▼    <input type="text"/>    or    <input type="text"/> </p> <p><a href="#">+ Add another row</a></p>
<p>Choose <b>Funding Type</b> to limit to opportunities of a particular type or for a particular activity, such as postdoctoral awards or travel.</p>	 <p>▼ Funding Type</p> <p>and <input type="checkbox"/> Publishing or Dissemination</p> <p><input type="checkbox"/> Research: Project Grants &amp; Innovation</p> <p><input type="checkbox"/> Scholarships, Training or Bursaries</p> <p><input type="checkbox"/> Tenders</p> <p><input type="checkbox"/> Travel</p>
<p>Choose <b>Funder Type</b> to limit to opportunities from a particular type of funder, such as the US or international governments, a private foundation, or a commercial entity.</p>	 <p>▼ Funder Type</p> <p>and <input type="checkbox"/> Non-US National Government</p> <p><input type="checkbox"/> State, Province or Local Government</p> <p><input type="checkbox"/> Multinational Organization</p> <p><input type="checkbox"/> Commercial or Private Sector</p> <p><input type="checkbox"/> Professional Society or Association</p>

Choose **Applicant/Institution Location** to limit where the applicant can be based to apply from.

Choose **Activity Location** to limit by where the activity may take place.

Choose **Citizenship** to limit results based on citizenship requirements stipulated by the funder.

Note: In some cases, you may see these filters enabled by default by your Institution's Pivot-RP administrator

▼ Applicant/Institution Location

and  Afghanistan  
 Åland Islands  
 Albania  
 Algeria  
 American Samoa

Include:  Unrestricted  Unspecified

▼ Activity Location ⓘ

and  Match any  Match all

or more locations

Include:  Unrestricted  Unspecified  
 Sub-entities  Super-entities

▼ Citizenship

and  ▼

Include:  Unrestricted  Unspecified

You can also exclude opportunities that meet certain criteria in the **Exclude Opportunities matching** section.

This is useful to eliminate opportunities that might contain requirements you know do not meet your needs, or, that are related to research areas you are not interested in.

#### Exclude Opportunities matching

Match *all* of the fields

Match *any* of the fields ⓘ

or not

All Fields ▼

or

+ Add another row

▶ Deadlines

▶ Limited Submission

▶ Applicant/Institution Location

▶ Activity Location

▶ Citizenship

▶ Funding Type

▶ Keyword

▶ Applicant Type

▶ Funder Type

▶ Country of Funder

# Working with Results

Your search in Pivot-RP will result in a list of possible opportunities.

By scanning the list, you can see deadlines, dollar amounts and funders

The list may be narrowed further by any of the terms in the categories listed to the left, including:

- Funding Type
- Funder Type
- Keywords
- and more

Submission type		Deadline Certainty		Funding types		Applicant types		Top keywords		Currency		Language		Country of Funder	
Limited Submission	2	Anticipated	8	Institutional: Program or Curriculum Development	5	Individuals: Early Career and Emerging in Field	6	Elementary or Secondary Education	7	USD	8	English	12	United States	9
Confirmed	4	Confirmed	4	Research: Project Grants & Innovation	5	Individuals: Mid-Career to Established in Field	6	Early Childhood Education	7	NONE	2			Australia	2
				Equipment & Materials or Facility Use and Construction	2	Individuals: Graduate Student or Pre-doc	4	Mathematics Education	6	AUD	1			New Zealand	1
				Prizes and Awards	2	Individuals: Undergraduate Student	4	Science Education	5	NZD	1				
				Scholarships, Training or Bursaries	2	Non-profit	4	STEM Education	5						
				more...		more...		more...							
				Funder types		more...		more...							
				Private Foundation or Non-Profit	8										
				US Federal Government	2										
				Academic Institution	1										
				Commercial or Private Sector	1										
				more...											
				Applicant types											
				Individuals: Early Career and Emerging in Field	6										
				Individuals: Mid-Career to Established in Field	6										
				Individuals: Graduate Student or Pre-doc	4										
				Individuals: Undergraduate Student	4										
				Non-profit	4										
				more...											
				Top keywords											
				Elementary or Secondary Education	7										
				Early Childhood Education	7										
				Mathematics Education	6										
				Science Education	5										
				STEM Education	5										
				more...											
				Currency											
				USD	8										
				NONE	2										
				AUD	1										
				NZD	1										
				Language											
				English	12										
				Country of Funder											
				United States	9										
				Australia	2										
				New Zealand	1										

12 Results		Sort -	Calendar View -
<input type="checkbox"/>	Education Scholarships		
	Ohio Space Grant Consortium (OSGC)		
	Deadline	Amount	
	01 Mar 2022	\$2,000 USD	
	Application		
	Anticipated		
<input type="checkbox"/>	Career Awards for Science and Mathematics Teachers		
	Burnoughs Wellcome Fund (BWF)		
	01 Sep 2022	\$175,000 USD	
	Application		
	Anticipated		
<input type="checkbox"/>	Appalachian Kentucky Grant Program		
	Steele-Reese Foundation		
	30 Mar 2022	\$50,000 USD	
	Application		
	Anticipated		
<input type="checkbox"/>	Canada: Research Chairs in Education		
	Fulbright Scholar Program		
	Council for International Exchange of Scholars (CIES)		
	Institute of International Education (IIE)		
	15 Sep 2022	\$25,000 USD	
	Application		
	Anticipated		
<input type="checkbox"/>	Grants		
	Ian Potter Foundation		
	08 Nov 2021	see record	
	Expression of ...		
	Confirmed		
<input type="checkbox"/>	Interactive Digital Media STEM Resources for Pre-College and Informal Science Education Audiences (SBIR) (R43/R44 Clinical Trial Not Allowed)		
	National Institutes of General Medical Sciences (NIGMS)		
	National Institutes of Health (NIH)		
	United States Department of Health and Human Services (HHS)		
	02 Sep 2022	see record	
	Application		
	Confirmed		
<input type="checkbox"/>	New Horizons for Women Trust: Hine Kahukura Awards - Specific Purpose Awards		
	New Horizons for Women Trust (NHWI)		
	15 Apr 2022	see record	
	Application		
	Anticipated		
<input type="checkbox"/>	Interactive Digital Media STEM Resources for Pre-College and Informal Science Education Audiences (STTR) (R41/R42 Clinical Trial Not Allowed)		
	National Institutes of General Medical Sciences (NIGMS)		
	National Institutes of Health (NIH)		
	United States Department of Health and Human Services (HHS)		
	02 Sep 2022	see record	
	Application		
	Confirmed		
<input type="checkbox"/>	Futures Forum on Learning - Tools Competition		
	Schmidt Futures		
	01 Oct 2022	\$250,000 USD	
	Concept Paper		
	Anticipated		
<input type="checkbox"/>	Spain: English Teaching Assistant Awards		
	Fulbright U.S. Student Program		
	Institute of International Education (IIE)		
	12 Oct 2021	see record	
	Application		
	Confirmed		
<input type="checkbox"/>	GRAMMY Competitive Grants		
	Community Foundation of North Louisiana		
	21 Aug 2022	see record	
	Stage 1 Applic...		
	Anticipated		
<input type="checkbox"/>	GRAMMY Grants up to \$30,000		
	Heaven Macpherson Smith Trust		
	15 Feb 2022	\$30,000 AUD	
	Application		
	Anticipated		

Choose **Sort** to order the list of opportunities by:

- Relevance
- Title
- Deadline
- Amount

21 Results Sort

- Relevance
- Title
- Sponsor name
- Deadline soonest > latest
- Deadline latest > soonest
- Amount highest > lowest
- Amount lowest > highest

Choose the **magnifying glass** icon to quickly view a brief description of the opportunity and its eligibility requirements

Type=(Re) **Early Care and Education Research...**

Advanced

21

**ABSTRACT**  
 Since 1991, the Administration for Children and Families (ACF) has supported the development of partnerships between Head Start programs and their local research community through the Head Start Graduate Student Research Grants. These awards attract...

**ELIGIBILITY**  
 Eligibility is limited to accredited public, state-controlled, and private institutions of higher education acting on behalf of doctoral-level graduate students. To be eligible to administer the grant on behalf of the student, the institution must be...

To view the full details of a grant opportunity, choose the **title** of the opportunity to be brought to a full details page for that opportunity.

<input type="checkbox"/> 21 Results Sort	Deadline	Amount
<input type="checkbox"/> <input type="checkbox"/> <b>Early Care and Education Research Scholars: Head Start Graduate Student Research Grants</b> United States Department of Health and Human Services (HHS) Administration for Children and Families (ACF) Office of Planning, Research, and Evaluation (OPRE)	01 Apr 2019 Application Confirmed	\$50,000 usd

Each Full details display gives you information about:

- **Deadlines**
- **A detailed description**
- **Contact information**
- **A link to the funding agency's website**
- **Eligibility requirements**
- and more

## Development funding

Opp ID: e7e3a0e3-8c8d-43bc-9efa-d1d75de8f0f3 | Research: Project Grants & Innovation | Last edited on 15 Sep 2021

### Full Details

Website <https://bupl.dk/forskning-udvikling/udviklingspulje/> 

Funder [Danish Union of Early Childhood- and Youth-Educators](#)

Funder Type [Private Foundation or Non-Profit](#)

Country of Funder [Denmark](#)

Amount **Upper: 100,000 kr. DKK**

Applicant Type [Individuals: Early Career and Emerging in Field](#)  
[Individuals: Graduate Student or Pre-doc](#)  
[Individuals: Mid-Career to Established in Field](#)

Applicant/Institution Location [Denmark](#)

Citizenship [Unspecified](#)

Activity Location [Unspecified](#)

Abstract [Børne- og Ungdomspædagogernes Landsforbund indbyder ansøgninger om støtte fra dets udviklingspulje. Denne støtter udviklingsprojekter i pædagogiske institutioner for at bidrage til styrkelse af pædagogprofessionen og... more »](#)

Eligibility [BUPL's medlemmer, ledere og pædagoger kan søge om støtte. Ansøgninger kan udarbejdes i samarbejde med andre pædagogisk relevante udviklingspersoner.](#)

Keywords

[Educational Modes or Psychology or Theory](#)

[Educational Research](#)

[Parent Participation](#)

[Teacher Education](#)

Check the **Keywords** to see if there are any that could be used to further enhance your search.

Keywords

[Early Childhood Education](#)

[Minority Education](#)

[Student Enrichment](#)

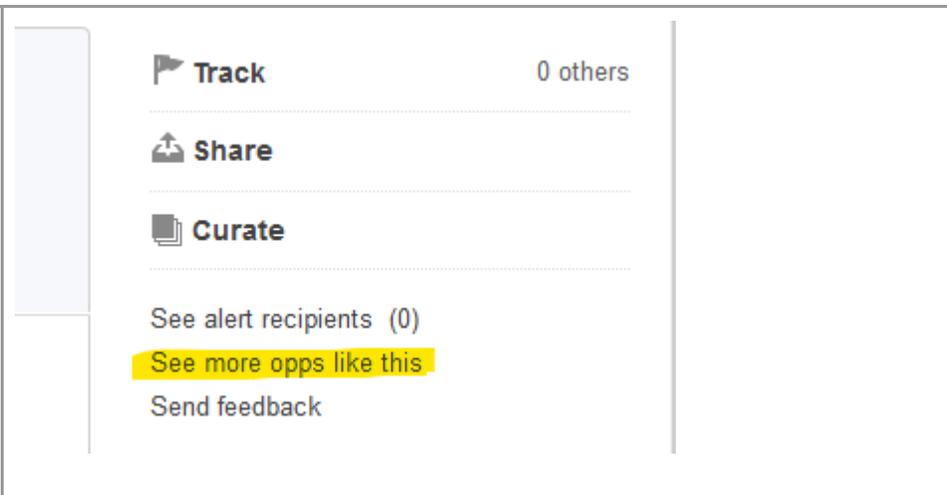
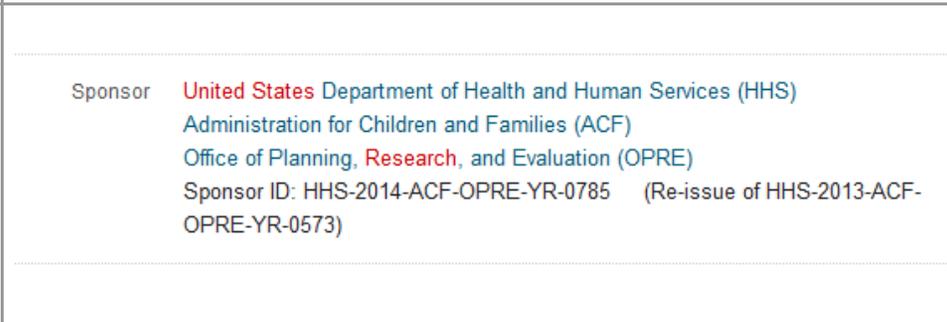
[Education](#)

[Educational Research](#)

[Community and School Relations](#)

<p>View the funder's <b>website</b> to check the full information from the agency.</p> <p>This is always an important step, since the material in Pivot-RP has been edited for brevity.</p>	 <p>Full Details</p> <p>Website <a href="https://ami.grantsolutions.gov/index.cfm?switch=foa&amp;fon=HHS-2017-ACF-OPRE-YR-1219">https://ami.grantsolutions.gov/index.cfm?switch=foa&amp;fon=HHS-2017-ACF-OPRE-YR-1219</a></p> <p>Spencer <a href="#">United States Department of Health and Human Services (HHS)</a></p>
<p>The <b>funding contact person</b> may also be a valuable resource, and if you are serious about an application, it may be wise to email or call them directly to discuss how well your idea matches the parameters of the grant.</p>	 <p>Funding Contact Person</p> <p>Wendy DeCoursey, Program Office Contact    OPRE Head Start Graduate Student    Research Grant Review    c/o ICF International    9300 Lee Highway    Fairfax, VA 22031-6050    Phone: (877) 350-5913    Fax: (703) 934-3740  <a href="mailto:HSGraduateResearchReviews@icfi.com">HSGraduateResearchReviews@icfi.com</a></p>

## Results: Related opportunities

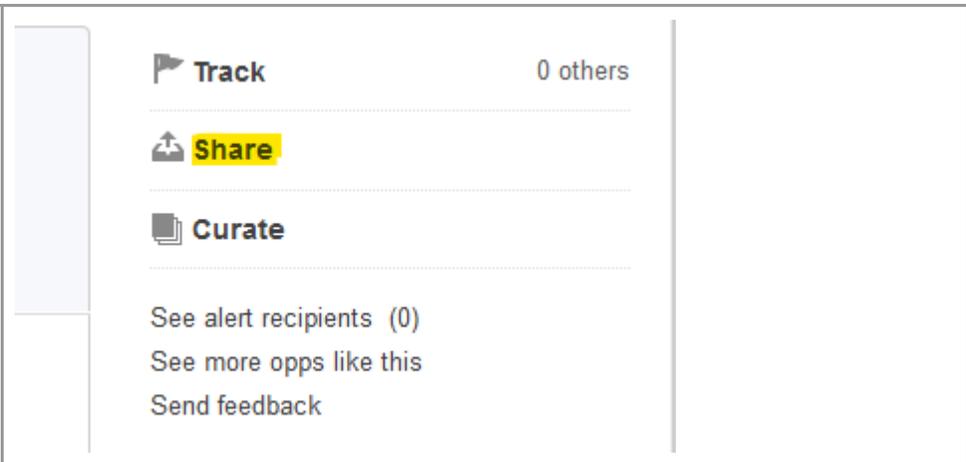
<p>As you are looking at individual opportunities, if you are signed in, select the “<b>see more opps like this</b>” link.</p> <p>This is a quick way to get a list of opportunities closely related to the one you are looking at, without an elaborate search.</p> <p>The list of results can be quite lengthy, but it is organised in a relevancy rank, which should help.</p>	 <p>Track 0 others</p> <p>Share</p> <p>Curate</p> <p>See alert recipients (0)</p> <p><b>See more opps like this</b></p> <p>Send feedback</p>
<p>Choosing a <b>funder name</b> will run a new search in Pivot-RP and return results for all the opportunities that are available from that funder.</p> <p>Depending on the funder this can be another way to see related opportunities.</p>	 <p>Sponsor <b>United States</b> Department of Health and Human Services (HHS) Administration for Children and Families (ACF) Office of Planning, <b>Research</b>, and Evaluation (OPRE) Sponsor ID: HHS-2014-ACF-OPRE-YR-0785 (Re-issue of HHS-2013-ACF-OPRE-YR-0573)</p>

## Results: Limited Submission opportunities

<p>Note that some results in Pivot-RP are marked as “<b>Limited</b>”. This generally means that a limited amount of applications may be submitted from one institution. You should coordinate with the research office before applying.</p>	 <p><b>LIMITED</b> NIH Science Education Partnership Award (SEPA) (R25) 09 Jul</p> <p>United States Department of Health and Human Services (HHS) Applica</p> <p>National Institutes of Health (NIH) Confir</p> <p>National Institute of General Medical Sciences (NIGMS)</p>
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## Results: Sharing Opportunities

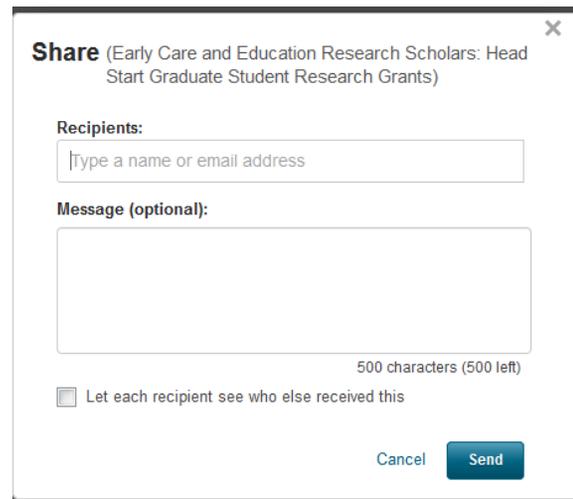
Use **Share** to send opportunities to colleagues or yourself.



A vertical menu with a light blue background on the left. The menu items are: 'Track' with a flag icon and '0 others' to its right; 'Share' with a share icon and the word 'Share' highlighted in yellow; 'Curate' with a document icon; 'See alert recipients (0)'; 'See more opps like this'; and 'Send feedback'.

When sharing an opportunity, type the name of a recipient and Pivot-RP will autocomplete the emails for members of your institution. You can send to multiple colleagues at once.

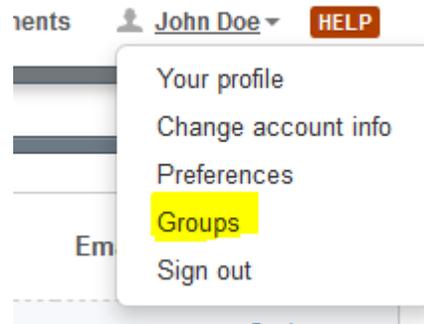
Pivot-RP allows you to share with anyone within or outside of your organisation. If you share an opportunity with someone who does not have access to Pivot, they will only be able to view the opportunity details for 14 days.



A dialog box titled 'Share' with a close button (X) in the top right corner. The title bar text is '(Early Care and Education Research Scholars: Head Start Graduate Student Research Grants)'. The dialog contains a 'Recipients:' label above a text input field with the placeholder 'Type a name or email address'. Below that is a 'Message (optional):' label above a larger text area. At the bottom right of the text area, it says '500 characters (500 left)'. At the bottom left, there is a checkbox labeled 'Let each recipient see who else received this'. At the bottom right, there are 'Cancel' and 'Send' buttons.

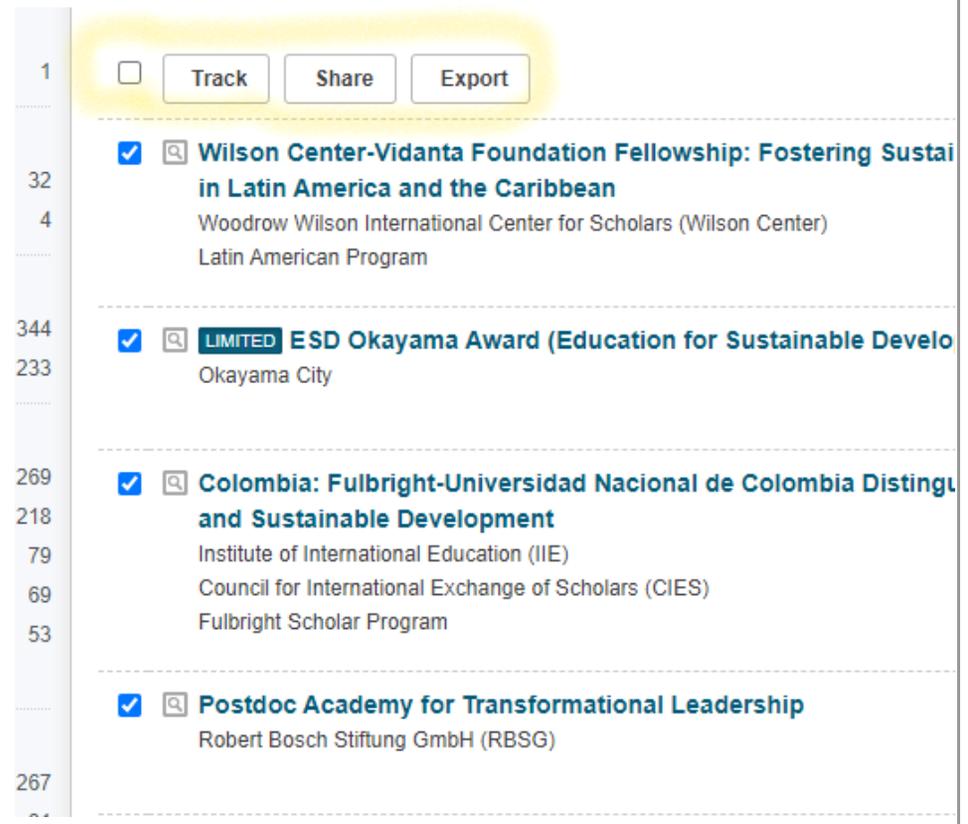
You can create and save **Groups** of colleagues that you regularly wish to share opportunities with. Choose Groups from the pull-down menu under your name (or from the home page) and follow the prompts to create unlimited numbers of groups.

If you have created a group(s), whenever you share an opportunity you will have the ability to share it with individuals or a group.



You can **share multiple results** directly from the results list. Click the check box next to each of the opportunities you want to share, or, check the box at the top of the list to share the entire list.

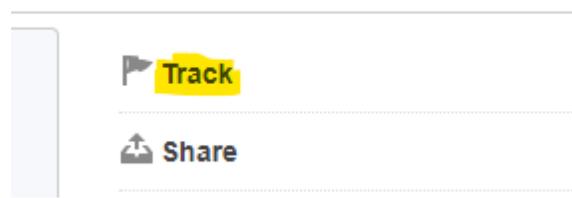
You can also use this method to **track** or **export** multiple opportunities.



## Results: Tracking Opportunities

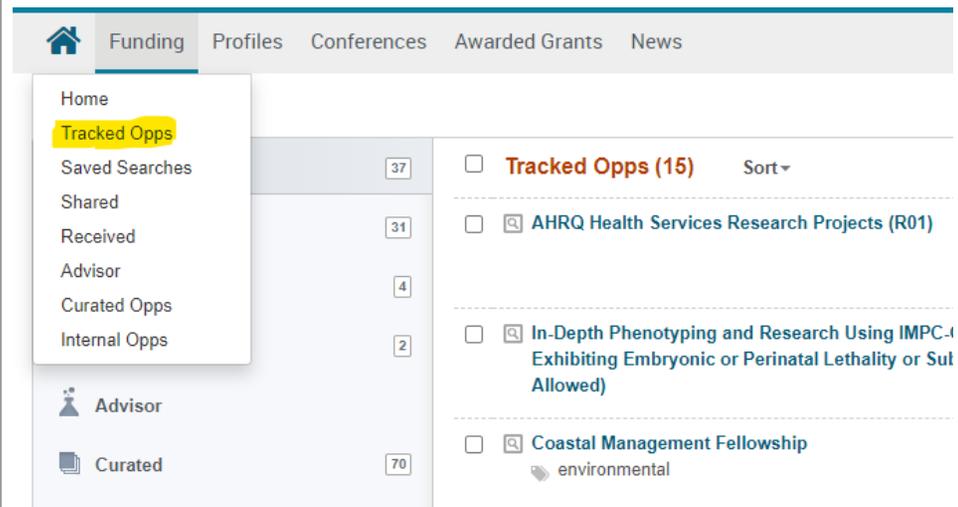
The ability to track opportunities is one of the biggest benefits of Pivot-RP. If you are tracking an opportunity, you can schedule Pivot-RP to send you a personal deadline reminder or add deadlines to your personal calendar. Pivot-RP will also email you with updates if there are any changes made by the funder to the opportunity.

You may designate any individual opportunity to be put on a “tracked” or “active” list by using the **Track** link on the right.



The list of items on your tracked list, as well as your recent activity, is listed on the Pivot-RP home menu, if you are signed in.

Select the Home icon on the navigation bar.



Choose **Options** to enable **Alert emails**.

You will receive a notification if an opportunity is updated in any way.

The screenshot shows a 'Tracked Opps (2)' section with a 'Sort' dropdown and a 'Deadline' column. Two opportunities are listed: 'Early Care and Education Research Scholars: Head Start Graduate Student Research Grants' with a deadline of '01 Apr 2019', and 'Reach Out and Read Young Investigator Awards' with a deadline of '04 Apr 2019'. An 'Options' dropdown menu is open for the first opportunity, showing actions like 'Share', 'Untrack', 'Move to Active', 'Add Tags', 'Add to calendar', 'Turn Alert email off', 'Add Deadline Reminder', 'Who you shared with', and 'Who else is interested'.

## Saved Searches and Email updates

Once you have a search with which you are satisfied, you may save it and receive updates via email each time a new grant opportunity matching your search is added to the database. You may also save a search and choose not to get email updates, but instead run the search manually at any time in the future.

You can try multiple search strategies and can save multiple searches. No matter how many saved searches you have, you will only get one single weekly email that features results for each of your searches.

On your search results page, choose **Save Search**.

The screenshot shows a 'Search Funding Results' section. It displays the search criteria: 'Your Search: ((Keywords=(Early Childhood Education)) OR (Exploded K Education)) AND (Citizenship=(United States or Unrestricted or Unspecified)) AND (Type=(Research))'. Below the search criteria are three buttons: 'Advanced Search', 'Save Search' (highlighted in yellow), and 'Refine Search'. At the bottom, it shows '21 Results' and a 'Sort' dropdown.

Give the search a name, decide if you want weekly email updates or not, and select Save.

**Save your search** ✕

Choose a name for your search:

Would you like to receive a weekly email containing new or updated opps from this query?

A link to your saved searches will also appear on the Pivot-RP homepage (if you are signed in).

Follow the **Saved Searches** link to work with your searches

[Home](#) [Funding](#) [Profiles](#) [Conferences](#) [Awarded Grants](#) [News](#)

Category	Count
Tracked	37
<b>Saved Searches</b>	<b>31</b>
Shared	4
Received	2
Advisor	
Curated	70
Internal	7

Saved Searches (31)	New Results for Jun 25 2020
Advisor Alert	0 / 0
Aarhus medicine search	11 / 0
ANZ medicine search	23 / 0
Artificial Intelligence - EU Search	1 / 0

Select the title of your saved search to view the current results in Pivot-RP that match your saved search criteria.

You can limit your view to only the results that were newly added in the past week, or, you can view the complete list of results

Saved Searches (2)	New Results for Jan 06 2019	All Results
Advisor Alert	58 / 4	5609 / 361
<b>Early Childhood research opportunities</b>	0 / 0	21 / 1

Choose **Options** to edit or delete searches or to change the email alert options.

You may also **share searches** with colleagues. They will receive a unique URL allowing them to view the full results of the search within Pivot-RP.

Search Name	New Results for Jan 06 2019	All Results	Email alerts
Advisor Alert	58 / 4	5613 / 361	Options
Early Childhood research opportunities	0 / 0	21 / 1	Options

- Share
- Edit
- Add Tags
- View archived results
- Alert email off
- Delete this search

## Getting Help

Pivot-RP provides short and useful “tutorial videos” and “inline help” for most features in the database. Select the “info” icon to get tips.

Selecting the “Help” link from any page will take you to detailed, searchable product documentation and other resources.

John Doe ▾ **HELP**



Detailed documentation and other resources: <https://knowledge.exlibrisgroup.com/Pivot>

Pivot-RP tutorial videos can be found on YouTube: <https://www.youtube.com/user/ProQuestPivot>

## General Search Tips

Pivot-RP is a powerful tool, but for a variety of reasons it is not as forgiving as a search engine like Google. We recommend trying a few different approaches and search strategies to get the most relevant results. In some cases, you will find more success searching broad subject terms and then using the filters and refinement techniques to zoom in on opportunities of interest. In other cases, you may have better luck building a sophisticated query using the Advanced Search features.

Many grant funders do not mention specific kinds of research they will fund. Instead, they state broader disciplines within which they will consider applications. Some research topics may not get any results in searching, **but that does not necessarily mean there are no grants for which your project may be eligible**. If this happens, try searching for grants in the broader field(s) within which your project falls. For example, a project to study zebra mussels may be eligible under a grant looking to fund projects in the broader fields of Biological Sciences, Marine Biology, or Environmental Biology, etc.

Remember that you can save multiple searches and search strategies. In addition, the Pivot-RP database is updated daily, and new sponsors and funding opportunities are added frequently. So, it is always possible that a search that did not result in any opportunities one day, may have relevant results another day.

Use Truncation (**Asterisk**), Proximity Operators (**pre/#**, **w/#**), Exact Phrase Searching (**Double Quotes**), and Precedence (Parentheses) to give your search more flexibility.

**Quotes:** Searches for exact phrases. Example:

“childhood obesity” searches for opportunities that contain the exact phrase “childhood obesity”

**Proximity:** Searches for opportunities containing words that lie within a specified maximum distance of each other.

Example:

(childhood w/5 obesity) - Finds opportunities where the words “childhood” and “obesity” lie within 5 words of each other

**Truncated:** Inserting an asterisk allows you to search for multiple variations of a word or partial word. Example: child\*- Finds opportunities containing the words “child,” “children,” “childhood,” etc.

- Searches are case insensitive. Using either upper-case or lower-case letters will yield the same result set. Also do not use the articles a, an, or the since the search engine does not search for these.
- With the exception of the hyphen, do not use punctuation marks (slashes, commas, etc.). Punctuation marks in most cases will retrieve erroneous results. This also applies to the **Amount Field**. For monetary amounts, leave out any commas or periods. E.g.: \$10,000 = 10000.