# Faculty Title Alerts for Faculty

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Hello. If you’re watching this, your library may have subscribed you to a Title Alert using Rialto. Title Alerts are lists of new or recommended titles that your library has tailored based on your interests. You can use these lists to recommend titles for the library to purchase.

In this session you will learn how to view Title Alert lists as well as how to recommend a title.

When a Title Alert that you’re subscribed to generates a new list, you’ll receive a notification via email. Follow the link in that email to view your lists. You’ll be prompted to log in with your institutional credentials.

If you’re not brought directly to the list, you can navigate to it by clicking on the bell icon, then the notification for the most recent Title Alert.

You’ll see a list of recommended titles that is tailored for you by the library. You’ll see basic information about each title, with more detailed information available by clicking on any of the title rows.

If you want to recommend a title, you can do so from the details panel. Here you’ll choose whether you want to be notified if the title is ordered. If it’s a print title, you can request that the title be placed on hold for you when it arrives. Enter any other important details for the request in a note field.

If you’re not sure about whether the title is right or want any more information, you can scroll down for additional details about the title. Click the X to close the panel. In the list of titles, there is now a flag for the item you recommended.

To view other lists that have been shared with you, click the My Lists button on the top right. Select any list you would like to review.

You now know how to access and recommend titles from Title Alerts. Thanks for watching!