



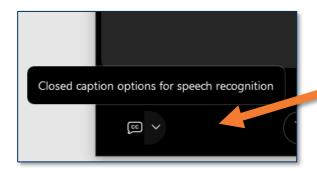
ERM Bonus 1 Contribute to the Community Zone Alma

Kevin Lane-Cummings and Jenny Draeger Customer Education Team



A few points about WebEx





- Technical issues? Exit and rejoin the WebEx session
- Submit questions via WebEx
 Chat: Select All Panelists in the
 To: dropdown menu
- Turn captions on and off in the lower-left corner of the WebEx screen

Managing Electronic Resources Series



ERM	Session	Date
101	Overview and Background	Sep 21
102	Order and Activate Collections	Sep 28
103	Order and Activate Portfolios	Oct 05
201	Maintain E-Resources	Oct 12
202	Troubleshoot Discovery	Oct 19
203	Overlap Analysis	Oct 26
301	Usage Statistics, COUNTER, and SUSHI Harvesting	Nov 02
302	Analytics of E-Resources	Nov 09
B-1	Contribute to the Community Zone	Nov 16
B-2	Upload Electronic Holdings for E-Book Central	Nov 30



Review Exercises

- Goals and Responsibilities of Contributing
- Edit CZ Bibliographic Records
- Contribute Local Electronic Portfolios
- Contribute Local Electronic Collections
- Further Resources



Review Exercises - Alma Analytics

- Explore default dashboards and reports
- Create new analyses







- Review Exercises
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Goals

 Everyone benefits from the work of cataloguers throughout the world

 Changes to CZ records automatically become part of all institutions' linked records





Contributions You Can Make

• Update CZ bib records

Add portfolios to a few existing collections

Contribute entire local collections

Contact Ex Libris
Support for your
institution to be given
contribution privileges





Alma Community Advisory Group

 Made up of Alma institution members and Ex Libris staff

 Determined how to open the Community Zone to other people contributing, while maintaining accurate content



Created cataloging standards



Standards Document



Alma Community
Catalog: Cataloging
Standards, Policies,
Rights, and
Responsibilities





Some Key Responsibilities (in brief)

 Certify contributed records are free and unencumbered

 Only make changes that would benefit the quality of the record

 Not engage in any activity that would misrepresent or diminish the value of the Community Zone







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Edit CZ Bibliographic Records

- MARC 21
- Any fields except 022 (ISSN) and local extension fields
 - Use your IZ version of the record for local info
- Locked while editing
 - Others can see name of editor
- Release Record = Everyone gets the update!







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Contribute Portfolios to Certain CZ Collections



Conduct an Advanced Search in Alma:

- Electronic Collections
- Management Level in Community Zone = Community
- In Community Zone



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Requirements for Collections

Collections submitted for inclusion in the Community Zone must be:

- Academic in nature
- Relevant to other institutions
- Not already in the Community Zone





Requirements for Collections (cont.)

Collections submitted for inclusion in the Community Zone should include:

- Bib record describing the collection
- Parser and linking level
- Interface name
- Portfolios that reflect all relevant content that can be acquired as part of the collection
- Full bib record for each resource
- Linking information for each portfolio
- Coverage information for each serial







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Documentation

- Community Zone Contribution Guidelines
- Contributing to the CZ Bibliographic Records
- Contributing to the CZ Portfolios
- Contributing to the CZ Local Electronic Collections
- Contributing to the CZ Databases



About Today's Session, and Register for Next Week

Ex Libris Knowledge Center > Alma > Training > Webinars > E-Resource Management



- Download these presentation slides
- Watch recordings of this session (and previous sessions)
- Register for upcoming sessions
- Take the (optional) exam



Next Week: Automate Holdings Management for ProQuest Ebook Central





Please fill out the survey that will appear when you close the WebEx meeting



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