Alma Analytics – Working with Analytics in Alma  
Displaying Widgets

Alma Analytics reports can be displayed as widgets on the Alma homepage, allowing quick access and routine monitoring of them. This widget, for example, displays the top ten popular searches in Primo over the past year.

Let’s see how Alma users can add widgets to their homepage, and how admins can designate Reports to be available as widgets.

From the Alma homepage, you can add analytics widgets via the plus icon. In the Manage Widgets dialog, you will see all sorts of widgets, including analytics objects, as determined by your Analytics Administrators. Select one or more widgets to display on the homepage. Close the dialog. The selected widgets are

now presented on your homepage!

You can rearrange the widgets via drag-and-drop. To remove a widget, click on the arrow icon > Remove.

A note to Analytics Administrators: Analytics widgets are only available to your users if you designate them as such. To make a report available as a widget, admins need go to Analytics > Analytics Object List.

We recommend filtering the list by Type: Report, since widgets only work with Oracle Reports, not with Dashboards or Data Visualizations. Find the report you’d like to make available as a widget, and click on the Object to open it in the right pane. In the Share section, make sure the report is shared with the desired users and roles. In the Report Preview section, select Add as widget.

The Analytics Object now has the Added as Widget badge, and it will be available to the selected users for adding on their homepage.

Thanks for joining!