

## Z303 – GLOBAL PATRON INFORMATION

This table contains patron records with “global” information including the patron’s identification number, name, etc.

Note that each Z303 record must have a Z308 record for the patron’s identification number, where Z308-KEY-TYPE = ‘00’ and Z308-KEY-DATA = Z303-ID.

The Z303 table must be included in the file\_list of the library defined for the usr\_library variable of the aleph\_start file.

In the following table, (X) denotes an alphanumeric field and (9) denotes a numeric field. All alphanumeric fields are left-justified with leading spaces; all numeric fields are right-justified (with leading zeros, where relevant). Decimal positions are indicated by the symbol V. The total number of decimal digits is designated by the number of nines following the V.

02	Z303-REC-KEY.	
03	Z303-ID	PICTURE X(12).
02	Z303-PROXY-FOR-ID	PICTURE X(12).
02	Z303-PRIMARY-ID	PICTURE X(12).
02	Z303-NAME-KEY	PICTURE X(50).
02	Z303-USER-TYPE	PICTURE X(5).
02	Z303-USER-LIBRARY	PICTURE X(5).
02	Z303-OPEN-DATE	PICTURE 9(8).
02	Z303-UPDATE-DATE	PICTURE 9(8).
02	Z303-CON-LNG	PICTURE X(3).
02	Z303-ALPHA	PICTURE X(1).
02	Z303-NAME	PICTURE X(200).
02	Z303-TITLE	PICTURE X(10).
02	Z303-DELINQ-1	PICTURE 9(2).
02	Z303-DELINQ-N-1	PICTURE X(200).
02	Z303-DELINQ-1-UPDATE-DATE	PICTURE 9(8).
02	Z303-DELINQ-1-CAT-NAME	PICTURE X(10).
02	Z303-DELINQ-2	PICTURE 9(2).
02	Z303-DELINQ-N-2	PICTURE X(200).
02	Z303-DELINQ-2-UPDATE-DATE	PICTURE 9(8).
02	Z303-DELINQ-2-CAT-NAME	PICTURE X(10).
02	Z303-DELINQ-3	PICTURE 9(2).
02	Z303-DELINQ-N-3	PICTURE X(200).
02	Z303-DELINQ-3-UPDATE-DATE	PICTURE 9(8).
02	Z303-DELINQ-3-CAT-NAME	PICTURE X(10).
02	Z303-BUDGET	PICTURE X(50).
02	Z303-PROFILE-ID	PICTURE X(12).
02	Z303-ILL-LIBRARY	PICTURE X(20).
02	Z303-HOME-LIBRARY	PICTURE X(5).
02	Z303-FIELD-1	PICTURE X(200).

02 Z303-FIELD-2	PICTURE X(200).
02 Z303-FIELD-3	PICTURE X(200).
02 Z303-NOTE-1	PICTURE X(200).
02 Z303-NOTE-2	PICTURE X(200).
02 Z303-SALUTATION	PICTURE X(100).
02 Z303-ILL-TOTAL-LIMIT	PICTURE 9(4).
02 Z303-ILL-ACTIVE-LIMIT	PICTURE 9(4).
02 Z303-DISPATCH-LIBRARY	PICTURE X(5).
02 Z303-BIRTH-DATE	PICTURE 9(8).
02 Z303-EXPORT-CONSENT	PICTURE X(1).
02 Z303-PROXY-ID-TYPE	PICTURE 9(2).
02 Z303-SEND-ALL-LETTERS	PICTURE X(1).
02 Z303-PLAIN-HTML	PICTURE X(1).
02 Z303-WANT-SMS	PICTURE X(1).
02 Z303-PLIF-MODIFICATION	PICTURE X(50).
02 Z303-TITLE-REQ-LIMIT	PICTURE 9(4).
02 Z303-GENDER	PICTURE X(1).
02 Z303-BIRTHPLACE	PICTURE X(30).
02 Z303-UPD-TIME-STAMP	PICTURE 9(15).

<b>Z303-REC-KEY</b>			
Z303-ID	M	X(12)	<b>DESC:</b> Patron's identification key - cannot be changed. <b>CONV:</b> Must be unique.
Z303-PROXY-FOR-ID	O	X(12)	<b>DESC:</b> Link to another patron-ID. Intended for linking the current patron to the "sponsoring" patron; e.g., enter the professor's ID here, if this patron is a proxy. The Z303-PROXY-ID-TYPE defines which circulation activities will be attributed to the sponsor and which will be attributed to the patron ID. <b>CONV:</b> Blank or relevant Z303-ID.
Z303-PRIMARY-ID	O	X(12)	<b>DESC:</b> Link to another patron-ID. Used for reports only. Intended for linking the current patron to the "primary" patron; e.g., enter the father's ID here, if this patron is a child. <b>CONV:</b> Blank or relevant ID.
Z303-NAME-KEY	M	X(50) Lowercase	<b>DESC:</b> Sort form of the name for the patron list. This sorting form is created according to the definitions of section 55 of the tab_filing table of the library defined for the usr_library variable. Note that section 55 of the tab_filing table should contain at least the following line: 55 char_conv BORROWER-NAME-KEY <b>CONV:</b> Leave blank. Created by the system when the table is loaded to ALEPH, using the Import Database Tables - With Checks (file-06) service.
Z303-USER-TYPE	-	X(5)	<b>DESC:</b> For future use! Default value: "REG" - Regular. <b>CONV:</b> Blanks

Z303-USER-LIBRARY	O/ M	X(5)	<b>DESC:</b> This field determines whether the patron's record is a shared record or a record which is private to a single administrative unit. If the record belongs to a single administrative unit, this field contains the library code of the administrative library to which the patron belongs. If the patron's record is a shared record in a multi-ADM environment, then this field is set to spaces. <b>CONV:</b> Relevant administrative library code or blank.
Z303-OPEN-DATE	M	9(8) Format : YYYYMMDD.	<b>DESC:</b> Date the patron's record was opened. <b>CONV:</b> Relevant date or conversion date.
Z303-UPDATE-DATE	M	9(8) Format : YYYYMMDD.	<b>DESC:</b> Date the patron's record was last updated. <b>CONV:</b> Z303-OPEN-DATE or relevant date.
Z303-CON-LNG	M	X(3) Uppercase	<b>DESC:</b> This is the language to be used for correspondence with the patron. <b>CONV:</b> Valid language code (as set in data_tab/pc_tab_exp_field.lng table under the PATRON-LANGUAGE section).
Z303-ALPHA	M	X(1)	<b>DESC:</b> ALPHA code of the record. Use <b>L</b> for all scripts (e.g., Latin, Greek, Cyrillic, etc.). <b>CONV:</b> L.
Z303-NAME	M	X(200)	<b>DESC:</b> Patron's name (surname and first name, or name of institution as patron). This field is used for the patron's list. <b>CONV:</b> Relevant string. For a patron's list sorted by surname enter the surname and then the first name.
Z303-TITLE	O	X(10)	<b>DESC:</b> This is the form of address, such as Ms. or Professor. Not included in reports or display. <b>CONV:</b> Blank or relevant text.

Z303-DELINQ-1	M	9(2)	<b>DESC:</b> First block code. If the block code is not 00 the patron is trapped when he tries to loan items; the reason for the block (stored in the Z303-DELINQ-N-1 field) is displayed to the librarian. Block codes and restrictions are defined in the library's tab/tab_delinq.lng table. Note that when the patron uses the self registration option from the Web OPAC, this field is set automatically to 50. <b>CONV:</b> Enter 00 as default or relevant block number. Values are: 00-99.
Z303-DELINQ-N-1	O	X(200)	<b>DESC:</b> First block note. If the delinquency note fields are left blank, the system will display the description defined in the library's tab/tab_delinq.lng table. <b>CONV:</b> Blank or relevant text.
Z303-DELINQ-1-UPDATE-DATE	M	9(8)	<b>DESC:</b> Date the block was last updated. <b>CONV:</b> Relevant dates or zeroes.
Z303-DELINQ-1-CAT-NAME	O	X(10)	<b>DESC:</b> Patron name of the librarian that last updated the block (Z303-DELINQ-1 and Z303-DELINQ-N-1). This field is filled automatically by the system. <b>CONV:</b> Relevant name or "CONVERSION" or blank.
Z303-DELINQ-2	M	9(2)	<b>DESC:</b> Second block code. <b>CONV:</b> Put 00.
Z303-DELINQ-N-2	O	X(200)	<b>DESC:</b> Second block note. If the delinquency note fields are left blank, the system will display the description defined in the library's tab/tab_delinq.lng table. <b>CONV:</b> Blank or relevant text.
Z303-DELINQ-2-UPDATE-DATE	M	9(8)	<b>DESC:</b> Date the block was last updated. <b>CONV:</b> Relevant dates or zeroes.
Z303-DELINQ-2-CAT-NAME	O	X(10)	<b>DESC:</b> Patron name of the librarian who last updated the block (Z303-DELINQ-2 and Z303-DELINQ-N-2). This field is filled automatically by the system. <b>CONV:</b> Relevant name or "CONVERSION" or blank.
Z303-DELINQ-3	M	9(2)	<b>DESC:</b> Third block code. <b>CONV:</b> Put 00.

Z303-DELINQ-N-3	O	X(200)	<b>DESC:</b> Third block note. If the delinquency note fields are left blank, the system will display the description defined in the library's tab/tab_delinq.lng table. <b>CONV:</b> Blank or relevant text.
Z303-DELINQ-3-UPDATE-DATE	M	9(8)	<b>DESC:</b> Date the block was last updated. <b>CONV:</b> Relevant dates or zeroes.
Z303-DELINQ-3-CAT-NAME	O	X(10)	<b>DESC:</b> Patron name of the librarian who last updated the block (Z303-DELINQ-3 and Z303-DELINQ-N-3). This field is filled automatically by the system. <b>CONV:</b> Relevant name or "CONVERSION" or blank.
Z303-BUDGET	O	X(50)	<b>DESC:</b> Budget number of the patron. For information only. <b>CONV:</b> Blank or relevant text.
Z303-PROFILE-ID	O	X(12)	<b>DESC:</b> Patron's profile. The profile record comprises the patron's preferences for the display and retrieval of information in the Web OPAC. The profile record is also used to define the list of logical bases to which the patron will be denied access. In addition, it also determines authorizations such as whether or not the patron has access to external links (field 856) from the Web OPAC. <b>CONV:</b> Relevant profile ID. If this field is left blank the default profile will be ALEPH (should match a valid Z61-ID).
Z303-ILL-LIBRARY	O	X(20) Uppercase	<b>DESC:</b> Sublibrary code of the sublibrary in charge of processing the patron's ILL requests. If the patron is not privileged to place ILL requests, this field should be blank. <b>CONV:</b> Blank or relevant sublibrary code.
Z303-HOME-LIBRARY	O	X(5) Uppercase	<b>DESC:</b> Patron's primary sublibrary. For information purposes only. <b>CONV:</b> Blank or relevant sublibrary code.
Z303-FIELD-1	O	X(200)	<b>DESC:</b> Free text note. <b>CONV:</b> Blank or relevant note.
Z303-FIELD-2	O	X(200)	<b>DESC:</b> Free text note. <b>CONV:</b> Blank or relevant note.

Z303-FIELD-3	O	X(200)	<b>DESC:</b> Free text note. Note that for remote patron registration, this field is used for storing the original home library. <b>CONV:</b> Blank or relevant note.
Z303-NOTE-1	O	X(200)	<b>DESC:</b> Free text note. <b>CONV:</b> Blank or relevant note.
Z303-NOTE-2	O	X(200)	<b>DESC:</b> Free text note. <b>CONV:</b> Blank or relevant note.
Z303-SALUTATION	O	X(100)	<b>DESC:</b> Free text salutation. <b>CONV:</b> Blank or relevant salutation.
Z303-ILL-TOTAL-LIMIT	M	9(4)	<b>DESC:</b> Total number of ILL requests allowed for the patron. <b>CONV:</b> Enter 0000 or relevant number. If the field is set to 9999, this means that there is no limit to the number of requests.
Z303-ILL-ACTIVE-LIMIT	M	9(4)	<b>DESC:</b> Total number of outstanding ILL requests allowed for patron. <b>CONV:</b> Enter 0000 or relevant number. If the field is set to 9999, this means that there is no limit to the number of requests.
Z303-DISPATCH-LIBRARY	O	X(5)	<b>DESC:</b> Default pickup location for title request <b>CONV:</b> Blank or relevant value.
Z303-BIRTH-DATE	O	9(8) Format: YYYYMMDD	<b>DESC:</b> Date of birth <b>CONV:</b> Relevant date or blank.
Z303-EXPORT-CONSENT	O	X(1)	<b>DESC:</b> Used to define whether the record can be exported. Values are: <b>Y</b> = Yes <b>N</b> = No <b>CONV:</b> Relevant value.
Z303-PROXY-ID-TYPE	M	9(2)	<b>DESC:</b> This field defines which circulation activities will be attributed to the sponsor and which will be attributed to the patron ID. Values are defined in the library's tab/pc_tab_exp_field.lng. Values are: <b>00</b> = No proxy <b>01</b> = Cash transactions <b>02</b> = Loans <b>03</b> = Letters <b>04</b> = Loan + Cash transactions <b>99</b> = All proxy functions <b>CONV:</b> Relevant value or zeroes.

Z303-SEND-ALL-LETTERS	M	X(1)	<p><b>DESC:</b> This field defines whether or not the patron should receive all types of letters.</p> <p>Values are:  <b>Y</b> = Yes  <b>N</b> = No</p> <p>If the field is set to 'Y', then all types of letters will be sent to the patron. If the field is set to 'N', then those letters that consult the parameter will not be sent to the patron. Currently the letters that consult the flag are the following:  Hold request letter  (hold_request_letter_nn)  Photocopy request letter  (photo_request_letter_nn)  Ill arrival (ill_arrival_nn).</p> <p><b>CONV:</b> Relevant value.</p>
Z303-PLAIN-HTML	-	X(1)	<p><b>DESC:</b></p> <p>Values are:  <b>P</b>= Plain  <b>H</b>= HTML  <b>B</b>= Both  Default value: H  <b>CONV:</b> Blanks</p>
Z303-WANT-SMS	-	X(1)	<p><b>DESC:</b></p> <p>Values are:  <b>Y</b>= Yes  <b>N</b>= No  Default value: No  <b>CONV:</b> Blanks</p>



Z303-PLIF-MODIFICATION	O	X(50)	<p><b>DESC:</b> This field is used to determine which fields and/or records should be protected when updating borrower records using the PLIF - Patron Loader (p-file-20) service. The field can contain a list of codes delimited by a space. Codes are:</p> <p><b>A</b> = Do not modify the borrower's address records (Z304).  <b>B</b> = Do not modify the borrower's status.  <b>D</b> = Do not modify the borrower's expiry date.  <b>E</b> = Do not modify the borrower's e-mail address (Z304-EMAIL-ADDRESS) in the address record (Z304).  <b>1</b> = Do not modify all borrower's records (Z303, Z304, Z305 and Z308).  <b>CONV:</b> Blank or relevant values. If more than one value is needed, the values should be delimited by a space.</p>
Z303-TITLE-REQ-LIMIT	M	9(4)	<p><b>DESC:</b> Total number of outstanding title hold requests allowed for patron.  <b>CONV:</b> Enter 0000 or relevant number.</p>
Z303-GENDER	O	X(1)	<p><b>DESC:</b> This field will contain the gender of the patron.  Values are:  <b>M</b>= Male  <b>F</b>= Female  <b>CONV:</b> Blank</p>
Z303-BIRTHPLACE	O	X(30)	<p><b>DESC:</b> This field will contain the birth place of the patron.  <b>CONV:</b> Blank</p>
Z303-UPD-TIME-STAMP	M	9(15)	<p><b>DESC:</b> Time the record was created or updated.  <b>CONV:</b> Relevant date.</p>