

# 360MARC UPDATES

## User Guide

Concerns? Questions? Something we can do better?

Please contact us!

[The Support Center](#)

Telephone: 1 (866) SERIALS (737-4257) ext. 4

Version 04.16

## 360 MARC Updates User Guide

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## Welcome to 360 MARC Updates

Serials Solutions 360 MARC Updates service – formerly known as Full MARC Records – provides MARC records for all electronic journals available through full-text aggregators at your institution.

The 360 MARC Updates User Guide is intended specifically for the librarian in charge of administering and maintaining the Serials Solutions MARC Records updating service. Additionally, anyone interested in learning more about e-journal MARC records will benefit from reading about how our service works.

### *Primary Goals for This User Guide*

Our primary goal with this guide is to get you up and running with our 360 MARC Updates as fast as possible. We also aim to explain how our title authority system works, and how it affects the 360 MARC Updates service.

Specifically we will cover:

- How to avoid common misunderstandings about the MARC Records service.
- Where you can get more detailed help on MARC standards and how they affect your choices here.
- How to work with your 360 MARC Updates in the Client Center.
- How to contact Library Support.

## What's new in this guide?

- **Page 3:** [What's new in this guide?](#)
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## Getting Started with Serials Solutions MARC Records

The first thing to know is that dozens of libraries just like your own have successfully loaded Serials Solutions MARC records into their OPACs. Today's library systems generally make the bulk loading of records relatively easy, although it may take some investigation into your ILS documentation or consultation with your ILS product support to know the exact steps to take if you're not familiar with them. Be assured that we will make every effort to help you whenever possible, using our experience with multiple systems that are currently using our records.

We have multiple installations of records across all the major OPAC vendors, including:

- Endeavor
- Innovative Systems
- Sirsi
- Ex Libris
- Dynix

In addition, we have a plethora of experience creating special customization requirements of kinds required to satisfy loading and OPAC display issues.

For customizing your 360 MARC Updates, please download the 360 MARC Updates Customization Form and Customization Companion, available in the Support Center.

## Managing Your Data

The MARC records we deliver are based on the selections of databases and journals you make in the Serials Solutions Client Center (<http://clientcenter.serialssolutions.com>). Each time we run the records, the system takes a snapshot of your currently selected databases and journals, compares that snapshot to the snapshot taken the last time we ran them, and then creates new, changed, and deleted records based on the differences. (The difference comparison is not done if we deliver all new records to you each time).

**NOTE: MARC records are normally run beginning at the end of the first week of each month, so all changes to your data should be completed by the 5<sup>th</sup> of the month.**

## Display Customization

From Data Management Home in the Client Center, some clients choose to include print holdings or other special databases in their A-Z lists, while excluding them from the MARC records. To make this customization, click on a database name in the Data Management Home, and then click on the "Edit" link. Simply uncheck the "MARC" box for any database that you do not want to include in your MARC records.

The screenshot shows the 'Database Details' page for 'ProQuest :: ABI/INFORM Global'. The left sidebar contains a tree view with categories like 'General', 'Titles (1895 of 1895)', '360 Resource Manager', 'Administration', 'Contacts', 'Cost', 'General', 'Licensing', and 'Notes'. The main content area displays the following fields:

- Code:** PAG
- Collection:** ProQuest
- Provider:** ProQuest
- Titles:** 1895 of 1895
- Status:** Subscribed (dropdown menu)
- Serials Solutions AMS and 360 Link
- 360 Search
- Display In:**  360 MARC Updates (checkbox is unchecked)
- Default URL:** <http://proquest.umi.com/login>
- Custom URL:** <http://0-proquest.umi.com.opac.library.csupomona.ed>

Excluding a journal within a database. You can find the instructions for this in the Support Center.

## Data Customization

The Client Center Data Management module allows you to customize your data in many ways:

- Select only certain journals in a database
- Add custom holdings dates at the journal or database level
- Add public notes (to transfer these into your MARC records, you will need to tell us which field to use)
- Change the database name
- Create custom URLs at the database or journal levels
- Force the use of database rather than journal-level URLs

See the Client Center User Guide for additional details on your data customization:  
[http://www.serialssolutions.com/ci/help\\_home.asp](http://www.serialssolutions.com/ci/help_home.asp)

## 360 MARC Updates Details

The Serials Solutions 360 MARC Updates service provides comprehensive and customized MARC records for your entire e-journal collection. Our 360 MARC Updates allow you to combine your two most powerful technological resources: your integrated library system and your collection of electronic serials.

### *Basic Workflows*

The basics of the library workflow in order to use the service are as follows:

1. Specify your e-journal collection (Easy to do with RFQ and online Client Center)
2. Tell us how you want your records customized, using the MARC Customization Form sent to you by your Library Support representative and available in the Serials Solutions Support Center (Retain by default, or select your own customizations)
3. Load new records for your entire collection
4. Load updated or replacement records monthly (or bimonthly upon request)

Here's what we do on our side:

1. Collect and maintain e-journal holdings and bib records for your databases
2. Create customized template to build your records (Changes can be made at any time during subscription period)
3. Normalize data (Match holdings to correct MARC record)
4. Create initial load of records and ship to library
5. Identify changes that have occurred since previous shipment of records; edit/create new records to reflect changes; deliver new records

### *The Serials Solution MARC Record*

The **Serials Solutions MARC Record** product combines the bibliographic information about electronic journals contained in the **CONSER record** with the holdings information we already maintain for all of our clients. We take the bibliographic record we get from CONSER or other sources, manipulate it based on your requirements, such as adding, deleting or editing fields, then add in our holdings information for each electronic journal. We then put that combined data back into MARC 21 format and deliver the records to you.

Let's take a single journal and see how the basic process works.

### The CONSER Record

```
001 47034333
003 DLC
005 19910227000000.0
008 770310c19429999ilumrlp 0uuua0eng
010 // 47034333
022 // 0005-609X
032 // 044840|bUSPS
035 // (OCoLC)2790154
040 // DLC|cNSDP|dDLC|dNSDP|dNST
042 // nsdp|alc
050 00 GV862|b.B36
082 // 796.35705
222 00 Baseball digest
245 00 Baseball digest.
260 00 [Evanston, Ill., etc.,|bCentury Pub. Co., etc.]
265 // Baseball Digest, P.O. Box 5031, Des Moines, IA 50306
300 // v.|bill.|c21 cm.
310 // Monthly|b<, Mar. 1977->
321 // Monthly (except Jan., June, Dec.)|bAug. 1942-<Nov. 1944>
350 // $7.00 (U.S.)|a$8.20 (Canada)
362 0/ v. 1- Aug. 1942-
650 /0 Baseball|xPeriodicals.
850 // DLC|aUPB
```

The image above shows a plain text version of the MARC record for "Baseball Digest." We hold the CONSER records unedited in a database that ties them to our title authorities. We also hold non-CONSER records that can be used to fill in the gaps not covered by the CONSER set.

## The Holdings Data

Datab	DatabaseName	Title	ISSN	HoldingURL	DateStart	DateEnd
▶ YAL	Alvernia College Print Holdings	Baseball Digest	0005-609X	http://www.alvernia.edu/library/holdingsaf.pdf	Current year	
YJI	Arlington Heights Memorial Librar	Baseball Digest	0005-609X	http://iii.ahml.info/search/i?SEARCH=0005-609X		
IBR	Business & Company Resource	Baseball Digest	0005-609X		07/01/2002	
ECC	Canadian Reference Centre	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=rch&jid=%22B	07/01/1998	
YON	Connetquot Public Library Print	Baseball Digest			3 years ago	
IGR	General Reference Center	Baseball Digest	0005-609X	http://infotrac.galegroup.com/itw/infomark/1/1/1/purl=r	04/01/2000	
IGI	General Reference Center - Interr	Baseball Digest	0005-609X	http://www.infotrac.galegroup.com/itw/infomark/1/1/1/p	04/01/2000	
IGG	General Reference Center Gold	Baseball Digest	0005-609X	http://infotrac.galegroup.com/itw/infomark/1/1/1/purl=r	04/01/2000	
ITC	InfoTrac Custom	Baseball Digest	0005-609X		04/01/2000	
IJE	InfoTrac Junior Edition	Baseball Digest	0005-609X	http://infotrac.galegroup.com/itw/infomark/1/1/1/purl=r	04/01/2000	
IOF	InfoTrac OneFile	Baseball Digest	0005-609X	http://infotrac.galegroup.com/itw/infomark/1/1/1/purl=r	04/01/2000	
ISE	InfoTrac Student Edition	Baseball Digest	0005-609X	http://www.infotrac.galegroup.com/itw/infomark/1/1/1/p	04/01/2000	
EMU	MAS FullTEXT Ultra	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=ulh&jn=BSD&	07/01/1998	
EMQ	MAS Online Plus	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=mkh&jid=%22I	07/01/1998	
EMR	MAS Ultra - Public Library Editio	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=muh&jid=%22I	07/01/1998	
ESE	MAS Ultra - School Edition	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=ulh&jid=%22B	07/01/1998	
EMF	MasterFILE Elite	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=fth&jid=%22B	07/01/1998	
EMH	MasterFILE Premier	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=fsh&jid=%22B	07/01/1998	
EMG	MasterFILE Select	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=mfh&jid=%22E	07/01/1998	
EMM	Middle Search Plus	Baseball Digest	0005-609X	http://search.epnet.com/direct.asp?db=mih&jid=%22E	07/01/1998	

The image above shows the basic holdings data we maintain about Baseball Digest in the Serials Solutions journal database. For example, a library with InfoTrack OneFile has access to this journal beginning with the 4/1/2001 issue, while a library with MasterFILE will have access from 7/1/1998 to present. The Serials Solutions data team keeps this information up-to-date as it changes.

## Client Requirements

Most libraries will have special editing requests, in addition to making some changes and additions that most libraries make. For example, here are the special requirements of the University of Regina Library for modifying the CONSER record:

- Append [electronic resource] to the 245
- Append (Online) to the 130
- Add a 655 field with "Electronic Journals"
- Add a 710 field with the name of the database company
- Remove the 850 field
- Add an 852 field with "Ejournal" in subfield b and "Access restricted to University of Regina" in subfield z.
- Add a 999 field for each database in the form: "Ejournal ###" where ### equals the database code.

The first four items listed are common changes, while the last three are unique to this library.

## Serials Solutions MARC Record

```

=LDR 01611cas 2200385 4500
=001 BASEDIG
=003 WaSeSS
=005 20030404085915.0
=008 770310c19429999ilumr1p\Wuuuu0eng\
=010 \a 47034333
=022 \a0005-609X
=032 \a044840$bUSPS
=035 \a(WaSeSS)BASEDIG
=040 \aDLC$cNSDP$dDLC$dNSDP$dNST$dWaSeSS
=042 \ansdp$alc
=050 00$aGv862$b.B36
=082 \a796.35705
=130 0$aBaseball digest (Online)
=222 00$aBaseball digest
=245 00$aBaseball digest$h[electronic resource].
=260 00$a[Evanston, Ill. , etc. $bCentury Pub. Co. , etc.]
=265 \aBaseball Digest, P.O. Box 5031, Des Moines, IA 50306
=300 \sav.$bill.$c21 cm.
=310 \aMonthly$b<, Mar. 1977->
=321 \aMonthly (except Jan., June, Dec.)$bAug. 1942-<Nov. 1944>
=350 \a($dollar)7.00 (U.S.)$a($dollar)8.20 (Canada)
=362 0\sav. 1- Aug. 1942-
=650 0$aBaseball$xPeriodicals.
=655 7$aElectronic journals$2lcsh
=710 2$aGale Group.
=852 8\bEjournal$zAccess restricted to University of Regina
=856 40$uhttp://infotrac.galegroup.com/itw/infomark/1/1/1/purl=rc3%5fGRCM%5F0%5F%5Fjn+%22Baseball+Digest%
22$zFull text available from General Reference Center: 04/01/2000 to present
=856 40$uhttp://infotrac.galegroup.com/itw/infomark/1/1/1/purl=rc3%5fTOF%5F0%5F%5Fjn+%22Baseball+Digest%22
$zFull text available from InfoTrac OneFile: 04/01/2000 to present
=856 40$uhttp://infotrac.galegroup.com/itweb/ureginalib?db=BCRC$zFull text available from Business & Company
Resource Center: 07/01/2002 to present
=999 \aEjournal GRC

```

The image above shows the modified CONSER record as we would send it to the University of Regina. It includes the holdings data from 3 different databases in the 856 field, which is the standard field for this data as defined by the MARC standards. Note the additions of the other requested custom fields. Fields in the 9XX range are always local fields and are not part of the official MARC standards.

### **The Serials Solutions Work-Level Identifier/Title Authority System**

Except for Supplemental Brief Records, all Serials Solutions MARC records include a work-level identifier that provides a consistent match point for record updates from delivery to delivery. This identifier is the same regardless of the record type chosen, so if you prefer to get an online record for a title rather than a print or neutral record, we can send your preferred record type when it becomes available and it will overlay the existing print, neutral, or non-CONSER record.

These identifiers represent a title authority record in our system, which aggregates all variations of a title and associated MARC records into a single authority record.

For example, here is the title authority for Journal of Dairy Science, which includes four different CONSER records that match the title. The work-level identifier is the Journal MARC ID field and will appear in the 001 and 035 fields in your MARC records.

<b>Journal Code:</b>	JOUROFDAS
<b>Journal MARC ID:</b>	ssj0021205
<b>Title:</b>	Journal of dairy science
<b>Alphabetization:</b>	
<b>Non Filing Characters:</b>	
<b>ISSN:</b>	0022-0302
<b>eISSN:</b>	1525-3198

### Media Types

Type Name	MARCRecordCode	ISSN
<a href="#">Neutral</a>	lccnagr20001199	0022-0302
<a href="#">Online</a>	lccsn 99004016	1525-3198
<a href="#">CD-Rom</a>	lccn00215093	1529-9066
<a href="#">Microform</a>	lccsn 85020753	0022-0302

### CONSER Record Types

Serials Solutions holds five different types of MARC records:

- Online records are those which clearly state in the 245|h and/or 130 or 240 fields that the item described is an electronic version of the journal. The 245|h will generally read “[electronic resource]” and/or the 130 or 240 will have a qualifier noting that the journal is Online. If the journal appears only in an online format, no ‘qualified’ 130 or 240 will usually appear in the record. The presence of a URL in the 856, or elsewhere in the record, does not necessarily make the record an online one. In most cases, the ISSN will be the eISSN, but this is not universally true.
- Print records are those which clearly state in the 130 or 240 fields that the item described is a print version of the journal being cataloged. The 130 or 240 will generally have a qualifier noting that the journal is “Print.”
- Neutral records are those which do not clearly and explicitly state the format of the journal being cataloged. In almost every situation, the format was print, but because differences exist between the print and neutral records, we need to define the different types of records. Neutral records represent the bulk of the CONSER set of records.
- CD-ROM records are based on versions of the serial in this format and typically have a CD-Rom qualifier in the 130 or 240 fields.
- Microform records are an important CONSER record type for some databases, such as American Periodical Series.

CONSER records generally include Library of Congress subject headings, LC class numbers, and title change details. You can read about the CONSER program at <http://www.loc.gov/acq/conser/>.

Regardless of the record type we start with, all records are modified so that they appear consistently as online records in your catalog.

## Non-CONSER Record Options

Although Serials Solutions prefers to deliver a CONSER MARC record for every one of your electronic journal holdings, we are currently unable to reach a 100 percent delivery rate. This happens for one of three reasons:

1. A CONSER record isn't available for the title. This typically happens because the title in question may not actually be a serial or it hasn't been cataloged yet. Consider for example the following non-serials titles from LexisNexis:
  - a. Arkansas Constitution
  - b. Armed Forces Newswire Service
  - c. Iowa Attorney General Opinions
  - d. LEXIS New Hampshire Revised Statutes Annotated
2. A CONSER record is available, but because of the way the vendor reports the title we don't know which one to send. Consider the following title from Factiva:
  - a. Network News (which one is it?)
    - i. Network news (Flagstaff, Ariz.) (1047-6156)
    - ii. Network news (Fredericton, N.-B.)
    - iii. Network news (Hamilton) (1682-7694)
    - iv. Network news (Handgun Control, Inc.)
    - v. Network news (Hollywood, Los Angeles, Calif.)
    - vi. Network news (Illinois. Dept. on Aging)
    - vii. Network news (Nairobi, Kenya)
    - viii. Network news (National AIDS Network (U.S.))
3. A CONSER record is available, but we haven't yet made the association between the title and the MARC record. We work on this task every day so each time we deliver records to you the set of new records should grow.

We offer enhancements to your MARC records update service for you to consider that will increase the number of records you receive each time. You can choose to take advantage of both of these solutions, one or the other or neither.

## Non-CONSER Record Types

We also add non-CONSER record types to our title authority database. These include the following record types: records created in-house at Serials Solutions and MARC records created by other vendors such as Gale.

- **Serials Solutions Original MARC Records**  
These records are created by in-house catalogers at Serials Solutions
- **Serials Solutions Supplemental Brief Records**  
These records are machine-generated on the fly at Serials Solutions
- **Vendor-neutral MARC Records**  
These are simple records that carry a stable identifier
- **National Library of Medicine (NLM) MARC Records**  
These records are created by the National Library of Medicine

Here are some example records using the same titles for each type:

**Vendor-Neutral Record:**

```
----nas - 5a
001 ITOF7ALC
003 MiFhGG
005 20031014121006.0
006 m d |||||
007 cr anu
008 020524uuuuuuuuuenukuu s 0eng
022 // 1359-866X
245 00 Asia-Pacific journal of teacher education.
260 // Oxfordshire :|bCarfax Pub. Ltd.,
650 /7 Education.|2MiFhGG
650 /7 Regional focus/area studies.|2MiFhGG
```

**Serials Solutions Original Record:**

```
----nas - a
001 110079
003 WaSeSS
005 20060627114001.0
006 m d
007 cr n
008 060519c19989999ru dr nss 0 0eng d
040 // WaSeSS|cWaSeSS|dWaSeSS
041 1/ eng|hund
043 // e-ru---|e-ur---
050 /4 DK510.23
130 0/ Russian press digest (Online)
245 10 Russian press digest|h[electronic resource].
260 // Moskva :|bRussika-Izvestiia|c1998-
310 // Five times a week
362 0/ 1998, no. 1 (Oct. 7, 1998)-
500 // Title from journal home page (East View, viewed May 16, 2006).
500 // Latest issue consulted: no. 172 (May 15, 2006) (Viewed May 16, 2006).
538 // Mode of access: World Wide Web.
651 /0 Russia (Federation)|vNewspapers.
651 /0 Former Soviet republics|vNewspapers.
752 // Russia (Federation)|dMoscow.
856 40 uhttp://dlib.eastview.com/sources/publication.jsp?id=620
922 // SERSO MARCnow
```

**NLM Record:**

```
----cas - a
001 9015384
003 DNLM
005 20070116115734.0
008 901108c19909999enkqx p 0 0eng
010 // 92640104 |zsn 90031375
022 // 0955-2359
035 // (DNLM)SR0067814(s)
035 // (OCOLC)22481516
040 // DNLM|cDNLM
060 00 W1|bTW453
210 10 20 Century Br Hist|2DNLM
245 00 20 century British history.
246 18 Twentieth century British history
```

260 // Eynsham, Oxford :|bOxford University Press,|c[1990-  
300 // v.  
310 // 4 no. a year,|b1999-  
321 // Three times a year,|b1990-1998  
362 0/ Vol. 1, no. 1-  
500 // Title from cover.  
510 0/ 90|MEDLINE|0Date range of indexed citations unspecified  
510 0/ 90|PubMed|0Date range of indexed citations unspecified  
550 // Founded by the Institute of Contemporary British History.  
650 /2 History|zGreat Britain|vPeriodicals.  
698 // History of Medicine  
710 2/ Institute of Contemporary British History.  
999 // AUTH

These records are treated just like our regular CONSER records by associating duplicate title/ISSN combinations in our holdings database with a single title authority attached to one or more of these new non-CONSER records. You can choose to receive all or just some of these records by providing us with your preferred priorities in the MARC profile.

In all cases, you should consider these record types as starting points for creating records that accurately describe the electronic journal you have access to, not the format that the record originally described, which in most cases is the print title.

Although you can choose not to receive a particular record type, be aware that it could dramatically lower the number of records we deliver to you. We strongly recommend that you select to receive ALL types of CONSER records; not receiving some CONSER types will significantly lower the number of records we deliver.

Based on the priority you set, the Serials Solutions MARC record generator will choose the highest priority record that is available for any single title. If an additional record type that you've ranked higher is later associated with that title, you will get a changed record with the new record type.

For example, if the only record available at the time we run your records one month is a Gale record and that type appears in your priority list, that's the record you would get for that delivery (edited to your specifications). If we later add a CONSER neutral record to that title, we would send a changed record in your next update to overlay the existing Gale record in your catalog (or a new record if you get new records each time).

## **About the NLM Record**

We offer National Library of Medicine (NLM) Records as an additional record type option. NLM records can enhance authority data within the Serials Solutions knowledgebase, because they sometimes carry information not included in CONSER records. For example, an NLM record might include a 210 or an ISSN. Additional data like this is searchable in Serials Solutions AMS and 360 Link, and improves journal or full-text access for all libraries.

Please note that we do not recommend placing NLM records as your top priority record. We recommend placing NLM below CONSER records and above Serials Solutions Original records. This is because most, but not all, NLM records are contributed to CONSER. Once the record has been contributed to CONSER, that record may be updated independently of the original NLM record. So the NLM records are often not as up-to-date as the CONSER records.

### **Serials Solutions Supplemental Brief Records**

Although the non-CONSER records solution will get us closer to 100% delivery than if we relied on CONSER records only, it will not get us there immediately. That's why we're also offering you the opportunity to get a supplemental set of Serials Solutions brief neutral records that are created outside the normal MARC generator process. These brief records are created brand new each time we run your records, by identifying the holdings in your collection that didn't have a MARC record available to send to you, and using the title/ISSN combination and holdings information we know about, to generate a record.

There are some key differences to these records that you should be aware of before choosing to receive them:

1. Although we generate a unique control number for each record so you can import them without overlaying existing records, we can't keep track of that number from delivery to delivery. That means you won't be able to overlay these records with anything we send in the future and you would have to delete them each time we send you a new batch.
2. We try to aggregate holdings for duplicate titles into a single brief record, but the aggregation is based on the title/ISSN combinations matching exactly. You could potentially end up with multiple brief records for the same title if the titles had even the slightest differences.
3. Some of the holdings could match titles in our title authority database, but haven't yet been associated with the correct MARC record. In these cases you could end up with a CONSER MARC record for some of the holdings for any given title, and one or more brief records for the same title.
4. The only information available for the journal will be: title, ISSN (if available), holdings dates, URL and provider name.
5. If you have chosen to use the hosted 856 option (style 1), in the brief records the URL will perform a "Title Begins With" search for that title in your E-Journal Portal.
6. While most diacritical marks (accent marks) are supported in our full MARC records, they are not supported at all in our brief records. This means that if a title for which there is no full record includes non-Latin characters, we cannot provide a brief record with accent marks for that title. If your records include diacritics, the best we can offer is to replace those characters with non-accented characters. (Non-Latin characters are not supported at this time in Serials Solutions records.)

**For example, an accented character by default appears as follows: 01 R{nonjoin}seaux**

**When we replace it with a non-accented character it appears as follows: 01 Reseaux**

If you choose this option, we will match your current MARC record profile as much as possible within the limitations imposed by the amount of data we have to work with. For example, we can provide a 655 genre field with "Electronic Journals" and a corporate authority name in the 710 field.

In order to be able to easily find and remove these records, you may want to add a special field that identifies them as from the set of brief records in some way other than only through the 035. If so, please let us know your requirement for this new field.

Serials Solutions Supplemental Brief Record Example

```

=LDR 01272nas 22002773u 4500
=001 0CM1ssjb201927
=003 WaSeSS
=005 20040217153254.0
=006 m|||||d|||||
=007 cr|||||
=008 040217u|||||s|||||d
=035 \\$a(WaSeSS)ssjb201927
=040 \\$aWaSeSS$cWaSeSS
=049 \\$a[PERSS]CDUA
=245 10$aHerbert River Express$h[electronic resource]
=246 3\\$aHerbert River Express
=506 \\$aAccess restricted to USD Students, Faculty, and Staff.
=516 \\$aText (electronic journal).
=655 \0$aElectronic journals.
=710 2\\$aDow Jones Reuters Business Interactive LLC
=710 2\\$aLexisNexis (Firm)
=856 40$zFull text available from LexisNexis Academic (USD Users
only)$309/21/1999 to present$uhttp://0-cisweb.lexis-
nexis.com.sally.sandiego.edu/sources/est/returnToSearch.asp?csisrc=2
44783&srpcdn=academic&cc=&spn=&product=universe&after=0:ALL&unix=http
://web.lexis-nexis.com/universe
=910 \\$aamp
=945 \\$aSS-brief record
=949 \\$a*recs=ssl

```

001 control number prefixed with "ssjb" to ensure no overlay. OCM1 added for III systems if needed.

Standard control numbers included (003, 005, 006, 007, 008, 035)

Title field includes \$h

Standard notes fields can be included.

710 fields can be included.

856 fields constructed to your specifications. Some limitations may apply.

9xx fields, or other custom fields, added if needed.

## How we deliver the records

Our standard delivery method is by the Serials Solutions FTP server. We give you a folder on that server, along with a login and password, and then email those to you when the files are available. The files can be 10 to 15 MB in size in some cases, so emailing the records is generally not a good option.

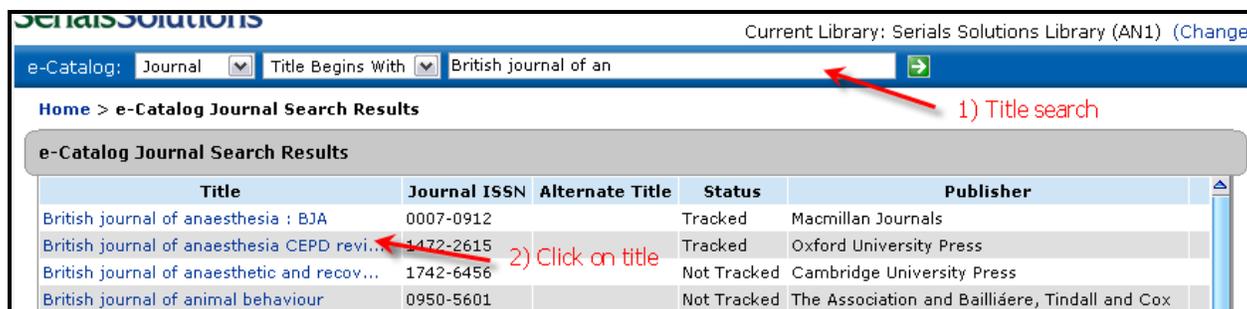
## How long does it take to get set up for the first 360 MARC delivery?

If you know exactly what you want, we can provide a turnaround time for setup and delivery of samples in as little as a few days. But in most cases, libraries require time to determine their exact needs and to get set up for regular delivery and updating of these records. A typical time period from contract-signing to delivery of the full set is about one month. Occasionally there may be a request for changes that requires additional technical assistance within Serials Solutions. You can be assured that we'll attempt to meet virtually any timeline required.

We begin building your library's custom 360 MARC template once we receive the MARC Customization Form from you. After the form is completed and returned, sample records are sent about a week later. You can request as many additional sample sets as necessary should you find that more changes need to be made. Once you are completely happy with the sample sets, and request the full set of records, the first full set can usually be delivered within several days of your request.

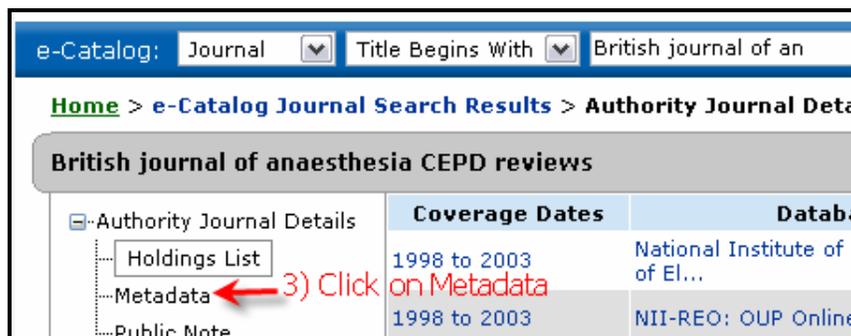
## Viewing MARC record information in the Client Center

1. Using the e-Catalog search bar in the Client Center, search for a journal title.
2. When the journal search is complete, click on the journal title on the left-hand side of the screen.



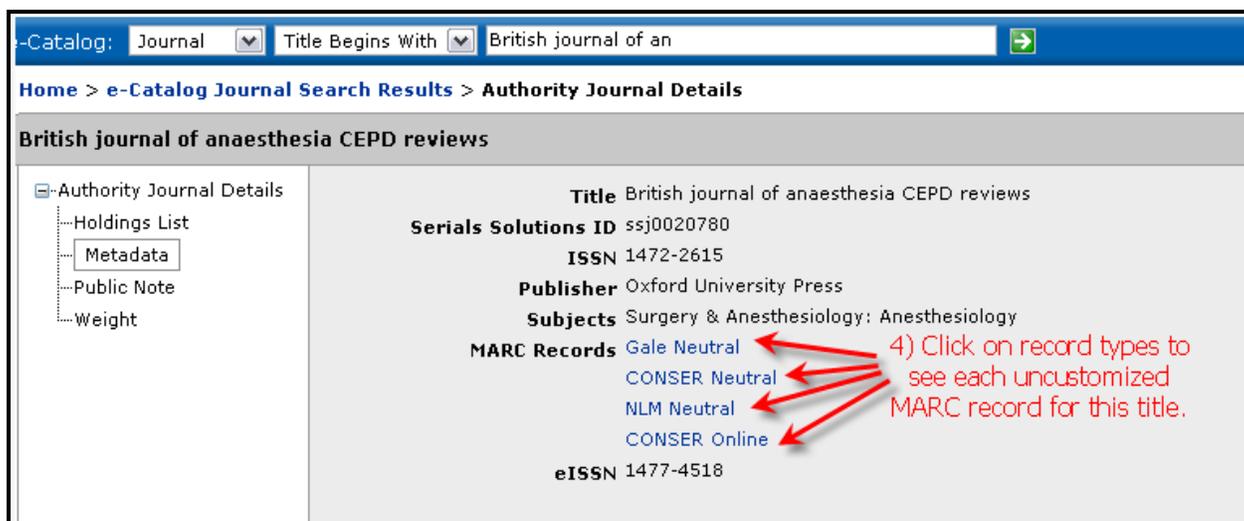
Title	Journal ISSN	Alternate Title	Status	Publisher
British journal of anaesthesia : BJA	0007-0912		Tracked	Macmillan Journals
British journal of anaesthesia CEPD revi...	1472-2615		Tracked	Oxford University Press
British journal of anaesthetic and recov...	1742-6456		Not Tracked	Cambridge University Press
British journal of animal behaviour	0950-5601		Not Tracked	The Association and Baillière, Tindall and Cox

3. After clicking on the journal title, you are taken to a list of holdings for that title. On that page click on the Metadata branch in the left-hand navigation tree.



Authority Journal Details	Coverage Dates	Databi
Holdings List	1998 to 2003	National Institute of of El...
Metadata	1998 to 2003	NII-REO: OUP Online
Public Note		

- Under the Metadata section: if there is an SSJ number (Serials Solutions Journal number) listed after "Serials Solutions ID:," that means that we have a full record for the title. If we have a full record for the title, then there will be links to the **uncustomized** MARC records. There can be multiple record types listed there and each record type would be associated with the SSJ listed on that page. See the Record Types section of this guide for more details on the various record types and our work-level identifier/title authority system.



4) Click on record types to see each uncustomized MARC record for this title.

- If a record does not have a Serials Solutions ID listed, then it is a title for which we can only provide a supplemental brief record. If you believe that a full record should exist for such a title, please send us an email or submit a request via the Support Center web form asking us to investigate that title. Please also see the 360 MARC Updates User Guide for more information on Supplemental Brief Records.

## 360 MARC Updates Help

Below you will find contact information for Serials Solutions Support. Please contact us by email or by phone for more assistance or information. Suggestions for improvement of this guide are also welcome. For FAQ and Customization Forms, please search the 360 MARC Updates category of the Support Center: <http://support.serialssolutions.com>.

### How to Report Problems

If you receive unexpected results, or errors with our MARC records, please report them to Serials Solutions Library Support by submitting a question in the [Support Center](#).

The best way to aid in our troubleshooting of the problem if it concerns a specific record is to send us the full title, ISSN, and Serials Solutions control number for the record.

### Contact Us!

If you have any questions that were not answered in this guide, please don't hesitate to contact us for more help via:

[The Support Center](#)

or

1-866-SERIALS (737-4257), ext. 4.

Thank you!