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## Alma October 2016 Release Notes

**Great Inventions  
Around the Alma World**  
Germany - Johann Gutenberg  
The printing press



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The October 2016 release is primarily devoted to maintenance, cloud infrastructure and other important tasks that periodically need to be handled in order to ensure that Alma meets the highest standards of performance and high availability. The release notes include several updates for October, a description of some of our current focus areas, and a few sneak previews of good things to come.

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## COUNTER and SUSHI

The ability to manage COUNTER reports in Alma, both for manual upload and SUSHI harvesting, is being implemented in Alma (rather than from UStat). Five early tester institutions are using this functionality. Towards the end of the year all Alma institutions will be moved from UStat to Alma for COUNTER reports management. For detailed information, see [Managing COUNTER-Compliant Usage Data](#).

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## Publishing

- OCLC is changing the naming convention required for publishing bibliographic and holdings record files (print holdings) to OCLC. The new file name must now include both the institution symbol and collection ID. To accommodate this change by OCLC, Ex Libris has added a new field, **Collection ID**, to the Publishing Profile Details page. If this field is populated, the records are published using the new file name convention; if this field is left blank, the records are published using the previous file name convention. To receive a collection ID and detailed information regarding the new publishing format, including when it's scheduled to take effect and

required FTP guidelines, contact OCLC. Information is also provided at <http://www.oclc.org/support/services/collection-manager/migration/dsc-migration.en.html>.

- Alma Network Zone publishing to Primo options now enable you to include headings enrichment data. For each MARC 21 or UNIMARC record published to Primo, Alma allows you to include the authority headings information to be used in Primo. For detailed information, see [Publishing Headings Enrichment to Primo](#).

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## Community Zone

- **ProQuest Bibliographic Records Added to the Alma Community Zone** – Starting with this release, and as part of the ongoing effort to enrich the metadata quality of ebook bibliographic records in the Community Zone, Ex Libris will be uploading high-quality bibliographic records from ProQuest to the Alma Community Zone.
- The Community Zone now supports 14 authority files. The latest additions are LCGFT (Library of Congress Genre/Form terms), French Library Name Authorities (BNF and RAMEAU - UNIMARC versions), and OCLC - FAST (Faceted Application of Subject Terminology). For a full list of supported authority files, see [Working with Authority Records](#).
- Close to 350 institutions have contributed portfolios or collections to the Community Zone. Some of the latest contributions have been from the University of Oslo (Norway), Sheffield University (UK), Campion College (Jamaica), and Swinburne University of Technology (Australia).

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## New Services

- In response to requests from customers over the past few years, Ex Libris is now offering a new, optional premium service called the Alma Local Backup service. Alma Local Backup provides your institution—up to once a quarter—with a copy of your core Alma production data, enabling you to load this data into one of your institution’s local, on-premises Oracle databases. Note that the purpose of this service is to provide a local backup option; it is not intended to replace any of Alma’s data export/publishing capabilities. For detailed information on this new service, see [Alma Local Backup](#).
- Ex Libris staff are currently using a tool to restore deleted records, developed mainly for the implementation process. The tool has proved so successful that we are preparing it for general release—to be used by Alma customers without Ex Libris intervention. For example:
  - Restore will be possible for withdraw and delete jobs – specifically withdrawing bibliographic records and items, and deleting portfolios and bibliographic records.
  - Revert to the previous version will be possible for the following jobs involving the update of bibliographic records: normalization jobs and the Change Holdings Information job.

We will provide more details about this new tool closer to its release date.

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## Release-Related Enhancements

The following release-related changes will be taking place, as mentioned in an Alma News email sent out a couple of weeks ago:

- In order to give library staff more time to test, try out, and understand new developments and features, we are enhancing our monthly release cycle. Starting with the **February 2017** release, the pre-release deployment on the sandboxes will now always take place **two weeks** before the deployment on the production environments. For an updated 2017 Alma release schedule, see [Alma Release Schedule - 2016-2017](#).
- Starting with next month's release (**November 2016** release), we will enhance the release process by introducing a new section in our monthly Release Highlights email: **Next Release Sneak Preview** – highlights of the new features in the following month's release.

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## Infrastructure and Performance Improvements

- The Alma team has invested a great deal of effort in reducing the downtime for the service packs and service pack downtimes have indeed decreased significantly. A year ago, SP deployments took between 1-2 hours; today they involve an average of 20 minutes of downtime (may be slightly more if other cloud activities are running in parallel).
- Ex Libris is heavily investing in enhancing its cloud search infrastructure and basing more and more of it on SOLR. As part of this investment, we are moving various functional areas based on the ORACLE Text Search infrastructure to SOLR. The Requests area is one such example. We expect this to offer better performance and allow for more efficient cloud operations.
- Ex Libris' cloud team is working on enhancing the way emails can be sent from Alma, with the objective of increasing the security and reliability of email delivery. Currently Alma (and the cloud) send emails to users using Ex Libris' mail relay servers. In the future, it will be possible to send emails using the institutions' mail servers. More details on this will be available in a forthcoming release.

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## Documentation Enhancements

- A number of online help pages/sections have recently been revised and restructured:
  - [Requests in Alma](#)
  - [Record Import](#)

- [Persistent UI Elements in Alma](#)
  - [Working with Lists and Tables](#)
  - [Managing Multiple Institutions Using a Network Zone](#)
  - [Configuring Inventory Management Groups](#)
  - [Glossary](#)
- Online Help is available in German (as of May 2015) and French (as of May 2016).

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## Data Services

- [Library of Congress Authorities Community Zone Updates](#)
- [New Electronic Collections Added to the Alma CKB](#)
- No new external resources were added to Alma for the October release.

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## Data Services - October 2016 Enhancements

The Alma September Central KnowledgeBase and Community Zone package was applied to the Alma environments.

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### Library of Congress Authorities Community Zone Updates

The following are the Library of Congress Subject authority updates for the period of August 29th through September 28th:

- Number of records updated: 70
- Number of records added: 134
- Number of records deleted: 63

The following are the Library of Congress Name authority updates for the period of August 29th through September 28th:

- Number of records updated: 14729
- Number of records added: 22053
- Number of records deleted: 428

The following are the Canadian name authority updates for the period of August 29th through September 28th:

- Number of records updated: 1
- Number of records added: 410
- Number of records deleted: 9

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### New Electronic Collections Added to the Alma CKB

The following collections were added to the Alma Community Zone from September 4, 2016 until October 2, 2016:

- Bacon American Chemical Society couperin backfiles and frontlist
- Bacon American Chemical Society couperin frontlist
- Bacon American Chemical Society global all journals

- Bacon American Institute of Physics couperin backfiles and frontlist
- Bacon American Institute of Physics couperin frontlist
- Bacon American Institute of Physics global all ebooks
- Bacon American Institute of Physics global all journals
- Bacon American Institute of Physics global open access
- Bacon American Physical Society global all titles
- Bacon Institute of Physics Publishing couperin science extra complete
- Bacon Institute of Physics Publishing couperin standard
- Bacon Institute of Physics Publishing global all journals
- Bacon Institute of Physics Publishing global open access
- Bacon Leh Edition global all ebooks
- Bacon Leh Edition global all journals
- Bacon Leh Edition global all titles
- Bacon Leh Edition global open access
- Bacon Springer Nature couperin all journals
- Bacon Springer Nature Global all journals
- Bacon Springer Nature Global open access
- EbscoHost Audiobook Premier Collection
- EbscoHost Audiobook Premier Collection - Worldwide
- EbscoHost Audiobook Subscription Blackstone - US
- EbscoHost Audiobook Subscription Blackstone Canada
- EbscoHost Audiobook Subscription Blackstone Worldwide
- EbscoHost Audiobook Subscription Tantor - US & Canada
- EbscoHost Audiobook Subscription Tantor - Worldwide
- EbscoHost Audiobook Youth Collection - North America
- EbscoHost Audiobook Youth Collection - Worldwide
- EbscoHost Business Source Ultimate
- JSTOR Asia Collection
- JSTOR Mathematics & Statistics Legacy Collection
- JSTOR Music Legacy Collection
- Karger Books 2016
- Karger eBook Archive Non Serials Collection Deutsch

- Karger eBook Archive Non Serials Collection English
- Karger eBook Archive Serials Collection
- Karger eBooks Deutsch Collection
- Karger eBooks Non Serials Collection 2015
- Karger eBooks Non Serials Collection 2016
- Karger Hospital Collection
- Karger Journal Archive Package5 Ori
- Karger Nephrology Package
- Karger Nutrition Package
- Karger Oncology Package
- Karger Open Access Journals
- Karger Ophthalmology Package
- Karger Pediatrics Package
- Karger Psychology Psychiatry Package
- PROQUEST African Newsstream
- PROQUEST Asian Newsstream
- PROQUEST Australia & New Zealand Newsstream
- PROQUEST Canadian Major Dailies
- PROQUEST DELNET Engineering & Technology Collection
- PROQUEST DELNET Management Collection
- PROQUEST DELNET Social Sciences & Humanities Collection
- PROQUEST European Newsstream
- PROQUEST Snapshots Database
- SCOAP3 Repository (Open Access)
- Thieme Connect Free
- University of Adelaide Press eBooks

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## New External Search Resources

No new external resources were added to Alma for the October release.



## Managing COUNTER-Compliant Usage Data

Alma can collect and report on electronic resource usage statistics information supplied by content providers in *COUNTER* format. With access to these reports, librarians have more options for analyzing and understanding usage within their institutions. COUNTER reports may be presented in a variety of formats in Alma analytics, as well as in specific cases in the Alma user interface.

COUNTER (Counting Online Usage of NeTworked Electronic Resources) compliant usage statistics is explained here: <https://www.projectcounter.org/>.

Many vendors can provide COUNTER statistics for your institution's users' usage. In some cases, you receive this information in a file and upload the information to Alma manually. In some cases your vendor supports the *SUSHI protocol* (Standardized Usage Statistics Harvesting Initiative), which allows Alma to automatically retrieve (*harvest*) and upload the data automatically. For more information about SUSHI, see <http://www.niso.org/workrooms/sushi/>.

**NOTE:** The ability to manage COUNTER data and SUSHI accounts previously existed in Ex Libris' UStat, but this ability is now implemented directly in Alma.

**This feature is currently available only to a select group of customers for beta-testing. It is scheduled for general release at the end of 2016.**

**This feature must be enabled in Alma for your institution by Ex Libris.**

## COUNTER Report Types

COUNTER usage data is provided in many different prepackaged types (reports). Alma supports the following types, depending on the COUNTER release version and method of entering the data. Planned Stage 1 indicates support in Q4 2016. Planned Stage 2 indicates support in 2017.

**Supported COUNTER Report Types**

Report Type	Description	COUNTER Release	Manual Upload (xlsx, xls, csv, txt, tsv formats)	SUSHI Harvest or Manual Upload (xml format)
BR1	Book Report: Successful Title Requests by Month and Title	R4	Y	Planned Stage 1

Report Type	Description	COUNTER Release	Manual Upload (xlsx, xls, csv, txt, tsv formats)	SUSHI Harvest or Manual Upload (xml format)
BR2	Book Report: Successful Section Requests by Month and Title	R4	Y	Planned Stage 1
BR3	Book Report: Access Denied to Content Items by Month, Title, and Category	R4	Planned Stage 1	Planned Stage 1
BR4	Book Report: Access Denied to Content Items by Month, Platform, and Category	R4	Planned Stage 2	Planned Stage 2
BR5	Book Report: Total searches by Month and Title	R4	Planned Stage 2	Planned Stage 2
DB1	Database Report: Searches, Result Clicks, and Record Views by Month and Platform	R3	Y	Not planned
DB1	Database Report: Searches, Result Clicks, and Record Views by Month and Platform	R4	Y	Planned Stage 1
DB2	Database Report: Access Denied by Month, Database, and Category	R4	Planned Stage 1	Planned Stage 1
JR1	Journal Report: Successful Full-Text Article Requests by Month and Journal	R3/R4	Y	Y
JR1 GOA	Journal Report: Successful Gold Open Access Full-Text Article Requests by Month and Journal	R4	Planned Stage 2	Planned Stage 2
JR1a	Journal Report: Successful Full-Time Article Requests from an Archive by Month and Journal	R3/R4	Y	Y
JR2	Journal Report: Access Denied to Full-Text Articles by Month, Journal, and Category	R4	Planned Stage 1	Planned Stage 1
JR5	Journal Report: Successful Full-Text Article Requests by Year-of-Publication (YOP) and Journal	R4	Planned Stage 1	Planned Stage 1
MR1	Multimedia Report: Successful Full Multimedia Content Unit Requests by Month and Collection	R4	Planned Stage 1	Planned Stage 1

Report Type	Description	COUNTER Release	Manual Upload (xlsx, xls, csv, txt, tsv formats)	SUSHI Harvest or Manual Upload (xml format)
PR1	Total searches, result clicks, and record views by Month and Platform (previously DB3)	R4	Y	Y

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## User Roles Summary

Users with the following roles can perform tasks related to COUNTER compliant user statistics:

- **Acquisitions Administrator** - Configure SUSHI subscribers, and activate, deactivate, or manually run the automatic harvesting job.
- **Vendor Manager** - View usage data related to a particular vendor, manually harvest data for the vendor, manually upload data for the vendor, and manage any uploaded data files.
- **Usage Data Operator** - Manually upload data for any vendor and manage the uploaded data files.
- **General System Administrator** - Monitor the automatic harvesting job, view the job's history, report, and events, and configure email notifications for the job.

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## Configuring SUSHI Subscribers

**PERMISSIONS:** To configure COUNTER subscribers, you must have the following role:

- Acquisitions Administrator

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*Subscribers* are used to maintain multiple accounts with a vendor. For an institution, subscribers can be used to separate the usage data by campus or library (when the vendor can distinguish access to its resources by the IP addresses of each entity). Alma requires you to define at least one subscriber. Subscriber information is provided by, or agreed upon with, the vendor.

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**NOTE:** Subscribers defined in UStat for existing customers are entered by Ex Libris into Alma; there is no need for you to configure subscribers.

When you manually upload a data file, the file is considered new data if several key fields are different (vendor, dates, etc), including subscriber. Uploading the same data file a second time overwrites the data from the first upload. If you change the subscriber in the data to a different, valid subscriber, the data is uploaded as new data.

With multiple subscribers you can use the subscriber as a filter field in Alma Analytics.

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You configure subscribers on the Subscribers code table (**Acquisitions > Acquisitions Configuration > Configuration Menu > General > Subscribers**).

The screenshot shows the 'Code Table' configuration page for the 'Subscribers' table. At the top, it indicates 'You are configuring: University' and provides a link to 'Organization Unit List'. The 'Table Information' section shows: Sub System: ACQUISITION, Table Name: Subscribers, Updated By: admin, Updated on: 08/10/2016, Table Description: Subscribers, and Table code: Subscribers. A note states 'Customization mode: Entire table needs to be customized'. Below this is a table with columns: Enabled, Display, Order, Code, Description, Default Value, Updated By, Last Updated, and an action column. One row is visible with Code 'University' and Description 'University'. At the bottom, there is a 'Quick Add' form with fields for Code, Description, and Default Value (set to Yes), and an 'Add Row' button.

Enabled	Display	Order	Code	Description	Default Value	Updated By	Last Updated	
<input checked="" type="checkbox"/>			University	University	<input type="radio"/>	admin	08/10/2016	Delete

### Subscribers Code Table

For more information about code tables, see [Code Tables](#). As noted above, you must configure at least one subscriber.

## Managing SUSHI Accounts

**PERMISSIONS:** To configure SUSHI accounts, you must have the following role:

- Vendor Manager

SUSHI accounts enable Alma to automatically retrieve COUNTER reports from vendors. You create a SUSHI account for each vendor and for each report type; a single vendor may require multiple SUSHI accounts, one for each report type.

**NOTE:** You do not have to create a SUSHI account to retrieve COUNTER data from a vendor. Whether or not you configure a SUSHI account for a vendor, a vendor can provide you COUNTER data by some other means for you to upload manually to Alma.

You manage SUSHI accounts on the **Usage Data** tab of the Vendor Details page (**Acquisitions > Acquisitions Infrastructure > Vendors**, select **Actions > Edit** for the vendor and select the **Usage Data** tab).

SUSHI Accounts				
SUSHI Vendor <input checked="" type="checkbox"/>				
Add				
Active	SUSHI Account	Subscriber	Report Type	Counter Release
1	<input checked="" type="checkbox"/> OvidSP	State Technical College	JR1	R4

  

Uploaded Files			
Quick Add			
Upload File	Subscriber	Upload File	
<input type="text"/>	State Technical College	<input type="button" value="Upload File"/>	

  

File Name	Upload Date	Uploading User	Subscriber
1 Sush_OvidSP_JR1_201607_2218130941820001811_0_resp...	09 Aug 2016 09:39:03	Sushi Scheduler	State Technical College
2 Sush_OvidSP_JR1_201606_2218130937760001811_0_resp...	09 Aug 2016 09:38:27	Sushi Scheduler	State Technical College
3 Sush_OvidSP_JR1_201605_2218130933660001811_0_resp...	09 Aug 2016 09:37:45	Sushi Scheduler	State Technical College

### Vendor Details - Usage Data Tab

#### To add a SUSHI account;

1. Ensure that a subscriber was defined for your institution. See [Configuring SUSHI Subscribers](#).
2. On the **Usage Data** tab, if the vendor is not yet noted as SUSHI-enable, select **SUSHI Vendor**. The **Add** button and an area of the page to list this vendor's SUSHI accounts appears.
3. Click **Add**. The SUSHI Account Details page appears.

SUSHI Account Details		Cancel	Save	Test Connection
Vendor name	Ebsco	Vendor code	0-123	
<b>Account Identifier</b>				
SUSHI Account*	<input type="text"/>	Status	Active	
Vendor URL	<input type="text"/>	Subscriber*	Law Library	
<b>Request Details</b>				
Requester ID	<input type="text"/>	Requester Name	<input type="text"/>	
Customer ID	<input type="text"/>	Customer Name	<input type="text"/>	
User Name	<input type="text"/>	Password	<input type="text"/>	
Report Type	JR1	Counter Release	R4	
Requester Email	<input type="text"/>			
		Cancel	Save	Test Connection

### SUSHI Account Details Page

4. Enter the vendor name in **SUSHI Account**.

After you enter three letters in this field, a dropdown list of SUSHI-certified vendors appears (this list is predefined by Ex Libris). If you select any of the vendors from this list, **Vendor URL** is prefilled with the correct URL for the vendor (other information may also be prefilled). However, you do not have to select a predefined certified vendor; you can enter any value you like.

5. Enter the URL in **Vendor URL** and select a subscriber in **Subscriber**.
6. Enter the required credentials in the **Request Details** area. Some information may already be prefilled; your vendor will supply you with the required information for this area.

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**NOTE:** For Elsevier, **Requester ID** is SUSHI-ALMA. If you previously used UStat, this ID is different from the one your institution used in UStat, which was SUSHI-Exlibris. Contact Elsevier customer support to ensure that your SUSHI-ALMA account is active.

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7. Select the **Report Type**.
8. To test the connection, select **Test Connection**. If there is an error, an error message appears at the top of the page. In this case, you may want to select **Test Connection with Response** to view a Zip file containing both the SUSHI request and response packages (in XML) sent to/from the vendor. These packages may help you debug the connection.
9. When you are done, click **Save**. The account is saved and appears in the **Usage Data** tab.

You can delete the account by selecting **Actions > Delete** in the account row on the **Usage Data** tab.

On the Search Vendors page (**Acquisitions > Acquisitions Infrastructure > Vendors**), you can filter the table to display only SUSHI-enabled vendors by selecting **SUSHI Vendor** in the **Vendor Type** filter. Note that a vendor may be SUSHI-enabled even if it does not have a SUSHI account.

#### Search Vendors Page

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## Managing SUSHI Harvesting

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**PERMISSIONS:** To manage the SUSHI harvesting job, you must have one of the following roles (see below for details):

- Acquisitions Administrator
- Vendor Manager
- General System Administrator

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By default, the SUSHI harvesting job harvests all COUNTER data from all active SUSHI accounts every Saturday morning at 03:00.

The actions you can perform depend on your role.

- As an Acquisitions Administrator, you can activate or deactivate this job, or run it manually.

- As a Vendor Manager, you can run the job manually for a single vendor account and view a history of how often this was performed.
- As a General System Administrator, you can monitor the job, view a job's history, report, and events, and configure email notifications for the job on the Monitor Jobs page. For more information, see [Viewing Scheduled Jobs](#), [Viewing Running Jobs](#), [Viewing Completed Jobs](#).

### To manage the SUSHI Harvesting job as an Acquisitions Administrator:

On the Acquisitions Jobs Configuration Page ([Acquisitions > Acquisitions Configuration > Configuration Menu > General > Acquisition Jobs Configuration](#)), perform one of the following actions in the **SUSHI Harvesting Job** area:

The screenshot shows the 'Search Vendors' interface. At the top, there is a search bar with 'Filter: Active' and 'Vendor Type SUSHI Vendor'. Below the search bar is a table with the following columns: Active, Vendor Code, Name, Vendor Type, Libraries, and Actions. Two records are listed:

Active	Vendor Code	Name	Vendor Type	Libraries	Actions
1	AAAS	American Association for the Advancement of Science	Access Provider SUSHI Vendor	University	Actions
2	AAIDD	American Association on Intellectual and Developmental Disabilities	Access Provider SUSHI Vendor	University	Actions

### Acquisition Jobs Configuration

- To deactivate the SUSHI harvesting job, select **Inactive** or select **Not scheduled** for **SUSHI harvesting job schedule**.
- To activate the SUSHI harvesting job, select **Active** and select a valid scheduling option in **SUSHI harvesting job** (currently the only valid option is **Every Saturday at 03:00**).
- To run the job immediately, click **Run Now**.

### To manage the SUSHI Harvesting job as a Vendor Manager:

On the **Usage Data** tab of the Vendor Details page ([Acquisitions > Acquisitions Infrastructure > Vendors](#), select **Actions > Edit** for the vendor and select the **Usage Data** tab), perform one of the following actions:

- To run the job immediately for a vendor account, select **Actions > Harvest Now** and click **Confirm** in the confirmation dialog box.
- To view a history of these account-specific job runs, select **Actions > View History**. The SUSHI Harvest History page appears.

Subscriber	Report Type	Status Date	Status	Data For	Description
1 -	JR1:R4	09 Aug 2016 09:39:36	Success	201607	
2 -	JR1:R4	09 Aug 2016 09:39:00	Success	201606	
3 -	JR1:R4	09 Aug 2016 09:38:23	Success	201605	

### SUSHI Harvest History

## Manually Uploading COUNTER Data

**PERMISSIONS:** To manually upload COUNTER data or manage this data after it was uploaded, you must have one of the following roles (see below for details):

- Usage Data Operator
- Vendor Manager

A vendor can send you COUNTER data to upload manually to Alma. The data that you upload must be in one of the following formats: **xslx**, **xls**, **csv**, **txt**, or **tsv**. For some report types, you can also manually upload data in **xml** format (see [COUNTER Report Types](#)).

A Usage Data Operator can upload data for any vendor and manage all uploads on the Usage Data Loader page ([Acquisitions > Import > Load Usage Data](#)).

**SUSHI Accounts**

SUSHI Vendor

[Add](#)

Active	SUSHI Account	Subscriber	Report Type	Counter Release
1 <input checked="" type="checkbox"/>	OvidSP	State Technical College	JR1	R4

**Uploaded Files**

Quick Add

Upload File  Subscriber: State Technical College

Status: All Files | Subscriber: All | Upload Date: Uploaded in the Last Month

File Name	Upload Date	Uploading User	Subscriber
1 Sushi_OvidSP_JR1_201607_2218130941820001811_0_resp...	09 Aug 2016 09:39:03	Sushi Scheduler	State Technical College
2 Sushi_OvidSP_JR1_201606_2218130937760001811_0_resp...	09 Aug 2016 09:38:27	Sushi Scheduler	State Technical College
3 Sushi_OvidSP_JR1_201605_2218130933660001811_0_resp...	09 Aug 2016 09:37:45	Sushi Scheduler	State Technical College

### Usage Data Loader Page

A Vendor Manager can upload data and manage uploads for a single vendor at a time on the **Usage Data** tab of the Vendor Details page ([Acquisitions > Acquisitions Infrastructure > Vendors](#), select **Actions > Edit** for the vendor and select the **Usage Data** tab).

After uploading the data, the operator/manager can perform the following actions:

- View information about the file and the imported data (select **Actions > View**).
- Download the file (select **Actions > Download**).
- Delete the file (select **Actions > Delete**).
- Delete the file and the imported data (select **Actions > Delete File and Data**).

**To manually upload COUNTER data:**

1. On the Usage Data Loader page (as a Usage Data Operator), or on the **Usage Data** tab of the Vendor Details page (as a Vendor Manager), enter the following information into the **Quick Add** area:
  - **Vendor** (Usage Data Loader page, only) - The vendor associated with the uploaded data. Note that the vendor does not have to be a SUSHI vendor.
  - **Upload File** - Browse for the file to upload.
  - **Subscriber** - Select the subscriber.
2. Click **Upload File**. The file is uploaded and the data imported into Alma. Information about the file, including its status, appears in the table below the **Quick Add** area.

Uploaded Files					
Status	All Files	Subscriber	All	Upload Date	Uploaded in the Last Month
File Name	Upload Date	Uploading User	Subscriber	Status	
1 Sushi_caliber_r1_201509_15896744_1_response.xml	14 Jan 2016 13:04:43	0-123Ebsco1446466421339	MZ	Fully processed	
2 VAT_3.EDI	14 Jan 2016 13:04:01	0-123Ebsco1446466421339	MZ	Invalid	
3 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:56:38	aa/aaaa/aa1450678880542	MZ	Fully processed	
4 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:34:40	0-123Ebsco1446466421339	MZ	Fully processed	
5 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:34:23	0-123Ebsco1446466421339	MZ	Fully processed	
6 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:32:12	0-123Ebsco1446466421339	MZ	Fully processed	
7 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:28:21	0-123Ebsco1446466421339	MZ	Fully processed	
8 BR1 2014 Jan-Sep.csv	14 Jan 2016 12:28:01	0-123Ebsco1446466421339	MZ	Invalid	
9 COUNTER GALE Database Report 1 (1).xlsx	14 Jan 2016 12:27:32	0-123Ebsco1446466421339	MZ	Fully processed	

**Uploaded COUNTER Files**