



New and emerging acquisitions workflows Check Availability and Pricing

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Agenda

1

Overview

2

Check availability and pricing

3

The Rota tab

4

Performing the search

5

Viewing results and placing order

Overview

- The “Check Availability and Pricing” feature allows the librarian to check the availability and pricing of an item before purchasing it.
- This can be done
 - For a specific vendor (such as Amazon)
 - For multiple vendors in a comparative manner (such as Amazon, OASIS and Harassowitz)
 - Be configured to also include Resource Sharing partners
- This is a significant time saver for the librarian, as he does not need to leave Alma and enter multiple web sites to do a comparative analysis – it’s all in one place and in Alma.

Agenda

1

Overview

2

Check availability and pricing

3

The Rota tab

4

Performing the search

5

Viewing results and placing order

Check Availability and Pricing

- From the Alma Main menu, click the 'Check Availability and Pricing' entry under Acquisitions > Purchase Requests.

Purchase Requests

Create Purchase Request

Manage Purchase Requests

Check Availability and Pricing

This option appears if the user has role 'Selector'

Check Availability and Pricing

The metadata entered in the 'General Information' tab will be searched in the resources which appear in the 'Rota' tab.

Check Availability and Pricing

General Information Rota

Resource Information

Citation type ☒ Book ☐ Journal

Title Knowledge Management

Author Project Management Institute

Edition

ISBN

LCCN

OCLC number

Publisher

Publication year 2016

Place of publication

Note

Volume

Search in repository

Source	Description	
Amazon-USA	Total results: 13	Review results
Harrassowitz	Total results: 14	Review results
OASIS	Total results: 15	Review results

Agenda

1

Overview

2

Check availability and pricing

3

The Rota tab

4

Performing the search

5

Viewing results and placing order

Rota member 'Amazon-USA'

The vendors which appear in the Rota tab are those which have “System Integration” set up to be “Availability and Pricing”. **This is 'Amazon-USA'**

The screenshot displays the 'Vendor Details' interface for 'Amazon-USA'. The 'Vendor name' and 'Vendor code' are both 'Amazon-USA'. The 'System Integration' tab is selected, showing 'Availability and Pricing' as the active attribute, indicated by a red arrow. The 'System Type' dropdown is open, showing 'Amazon-US' as the selected option, with other options like 'Amazon-Canada', 'Amazon-UK', 'Amazon-Germany', and 'Amazon-Japan' listed below. A red box highlights the 'System Integration' tab, and another red box highlights the 'Availability and Pricing' attribute.

Vendor name Amazon-USA

Vendor code Amazon-USA

Summary Contact Information Contact People EDI Information Usage Data System Integration

Attachments Notes

System Integration Attributes

Availability and Pricing ☒

System Type * Amazon-US

URL

Amazon-US

Amazon-Canada

Amazon-UK

Amazon-Germany

Amazon-Japan

Amazon-US

Vendor name 'Amazon-USA' is defined to use System Integration 'Availability and Pricing' with System Type Amazon-US

Rota member 'Coutts'

The resources which appear in the Rota tab are those which have “System Integration” set up to be “Availability and Pricing”. **This is 'OASIS'**

The screenshot shows the 'Vendor Details' page for a vendor named 'OASIS'. The page has a header 'Vendor Details' and a sub-header 'Vendor name OASIS'. Below the sub-header are several tabs: 'Summary', 'Contact Information', 'Contact People', 'EDI Information', 'Usage Data', and 'System Integration'. The 'System Integration' tab is selected. Under this tab, there are two sections: 'System Integration Attributes' and 'System Type *'. The 'System Integration Attributes' section has a checkbox for 'Availability and Pricing' which is checked. The 'System Type *' section has a dropdown menu with 'OASIS' selected. Red boxes highlight the 'Vendor Details' header, the 'Vendor code OASIS' field, and the 'System Integration Attributes' section. Red arrows point to the 'Availability and Pricing' checkbox and the 'System Type *' dropdown menu.

Vendor Details

Vendor name OASIS

Vendor code OASIS

Summary Contact Information Contact People EDI Information Usage Data System Integration

Attachments Notes

System Integration Attributes

Availability and Pricing ☒

System Type * OASIS

Vendor name 'OASIS' is defined to use System Integration 'Availability and Pricing' with System Type 'OASIS'

Rota member 'Harrassowitz'

The resources which appear in the Rota tab are those which have "System Integration" set up to be "Availability and Pricing". **This is 'Harrassowitz'**

The screenshot shows the 'Vendor Details' page for 'Harrassowitz'. The 'Vendor name' is 'Harrassowitz' and the 'Vendor code' is 'Harrassowitz'. The 'System Integration' tab is selected. Under 'System Integration Attributes', 'Availability and Pricing' is checked, and 'System Type' is set to 'Harrassowitz'. Red boxes highlight the 'Vendor name', 'Vendor code', and 'System Integration' tab. Red arrows point to the 'Availability and Pricing' checkbox and the 'System Type' dropdown.

Vendor name: Harrassowitz

Vendor code: Harrassowitz

System Integration

System Integration Attributes


Availability and Pricing ☒

System Type * Harrassowitz

Vendor name 'Harrassowitz' is defined to use System Integration 'Availability and Pricing' with System Type 'Harrassowitz'


The Rota tab

These three vendors now appear in the Rota list

 Check Availability and Pricing

General Information **Rota**

Partners

Partner  [Add partner](#)

	Exclude	Name	Code
1	<input type="checkbox"/>	Amazon-USA	Amazon-USA
2	<input type="checkbox"/>	Harrassowitz	Harrassowitz
3	<input type="checkbox"/>	OASIS	OASIS

In addition, the staff user can include Resource Sharing partners to also be in the Rota

These three vendors were defined with System Integration 'Availability and Pricing'

Agenda

1

Overview

2

Check availability and pricing

3

The Rota tab

4

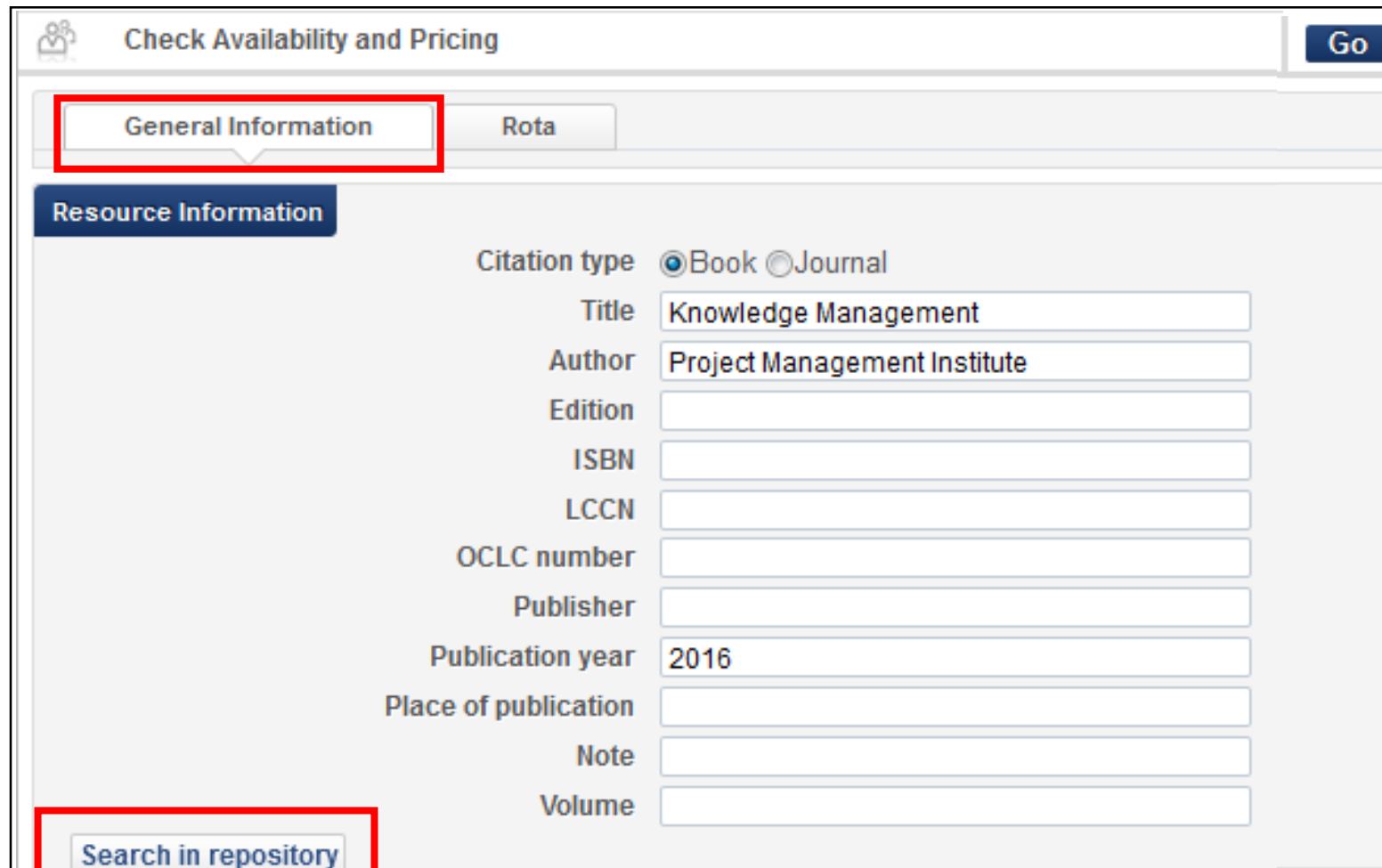
Performing the search

5

Viewing results and placing order

Performing the search

From the 'General Information' tab enter bibliographic data. Clicking 'Search in repository' will open the Repository search' page to search only the local repository



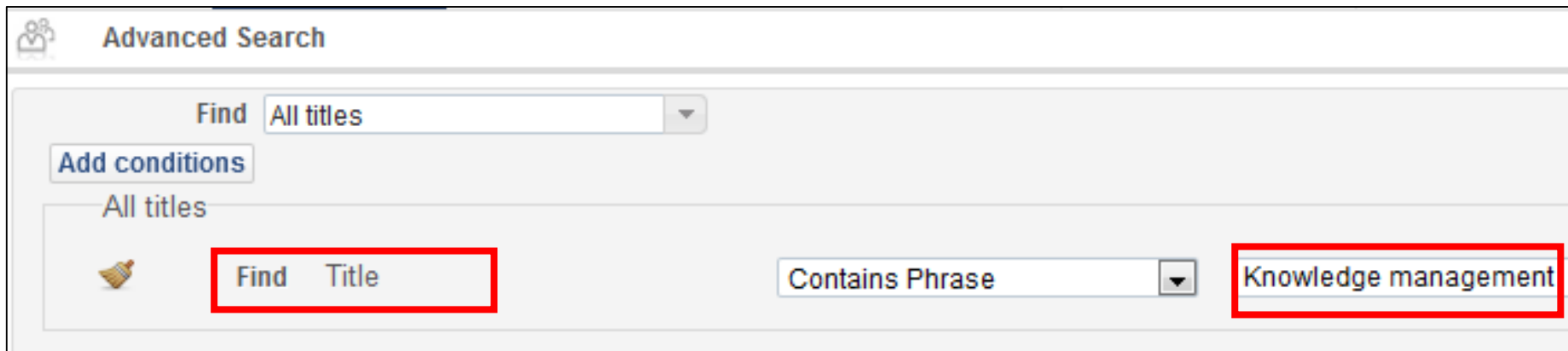
The screenshot shows a web form titled "Check Availability and Pricing" with a "Go" button in the top right corner. Below the title, there are two tabs: "General Information" and "Rota". The "General Information" tab is selected and highlighted with a red rectangle. Below the tabs, there is a section titled "Resource Information" in a dark blue box. This section contains a form with the following fields and labels:

- Citation type: ☒ Book ☐ Journal
- Title: Knowledge Management
- Author: Project Management Institute
- Edition:
- ISBN:
- LCCN:
- OCLC number:
- Publisher:
- Publication year: 2016
- Place of publication:
- Note:
- Volume:

At the bottom left of the form, there is a button labeled "Search in repository" which is also highlighted with a red rectangle.

Performing the search

User can now search local repository before searching external vendors. The terms and index are filled in according to the values in the 'General Information' tab of the 'Check Availability and Pricing' screen



The screenshot shows the 'Advanced Search' interface. At the top, there is a 'Find' button and a dropdown menu set to 'All titles'. Below this is an 'Add conditions' button. Underneath, the text 'All titles' is displayed. In the search area, there is a red box around the 'Find' button and the 'Title' field. To the right of this is a dropdown menu set to 'Contains Phrase'. Further right, there is another red box around the 'Knowledge management' field.

Search term values are taken from what was entered in the 'Check Availability and Pricing' form.

Performing the search

This time we will click 'Go' to automatically search each of the vendors in the 'Rota' tab

Check Availability and Pricing **Go**

General Information **Rota**

Resource Information

Citation type ☒ Book ☐ Journal

Title

Author

Edition

ISBN

LCCN

OCLC number

Publisher

Publication year

Place of publication

Note

Volume

[Search in repository](#)

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1

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2

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3

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4

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5

Viewing results and placing order

Viewing results and placing an order


- The results appear in same list for each vendor

1 - 3 of 3 Records			Columns ▼	Tools
Source	Description			
Amazon-USA	Total results: 13	Review results		
Harrassowitz	Total results: 16	Review results		
OASIS	Total results: 15	Review results		


- Clicking 'Review Results' will allow the user to see the results per specific vendor.
- For example we will now click results for first entry 'Amazon-USA'

Viewing results and placing an order

- Now we see the results, including price, for that specific vendor and if desired we can begin the ordering process

 Item Search in Amazon


1



[View in Amazon](#)
Title: A Guide to the Project Management Body of Knowledge: PMBOK(R) Guide
ISBN: 1935589679
List Price: \$65.95
Language: English

[Item Lookup](#) | [Create Order](#)


2



[View in Amazon](#)
Title: A Guide to the Project Management Body of Knowledge (Pmbok Guide) Fifth Ed. (Japanese Edition)
ISBN: 1628250054
List Price: \$65.95
Language: Japanese

[Item Lookup](#) | [Create Order](#)

3




[View in Amazon](#)
Title: A Guide to the Project Management Body of Knowledge, Third Edition (PMBOK Guides)
ISBN: 193069945X
List Price: \$49.95
Language: English

[Item Lookup](#) | [Create Order](#)

Viewing results and placing an order

- By using a predefined template for the specific vendor relevant values such as vendor name will automatically be filled in to the POL

 PO Line Owner and Type

1 A Guide to the Project Management Body of Knowledge: PMBOK(R) Guide
Book {Undefined}
ISBN: 1935589679

Description *

A Guide to the Project Management Body of Knowledge: PMBOK(R) Guide

Purchase Type *

Physical - One Time

PO Line Owner *

Main Library

Load from Template

Amazon-USA

Assign Inventory Manually

☐

Viewing results and placing an order

- Now the ordering process can be continued 'as normal'

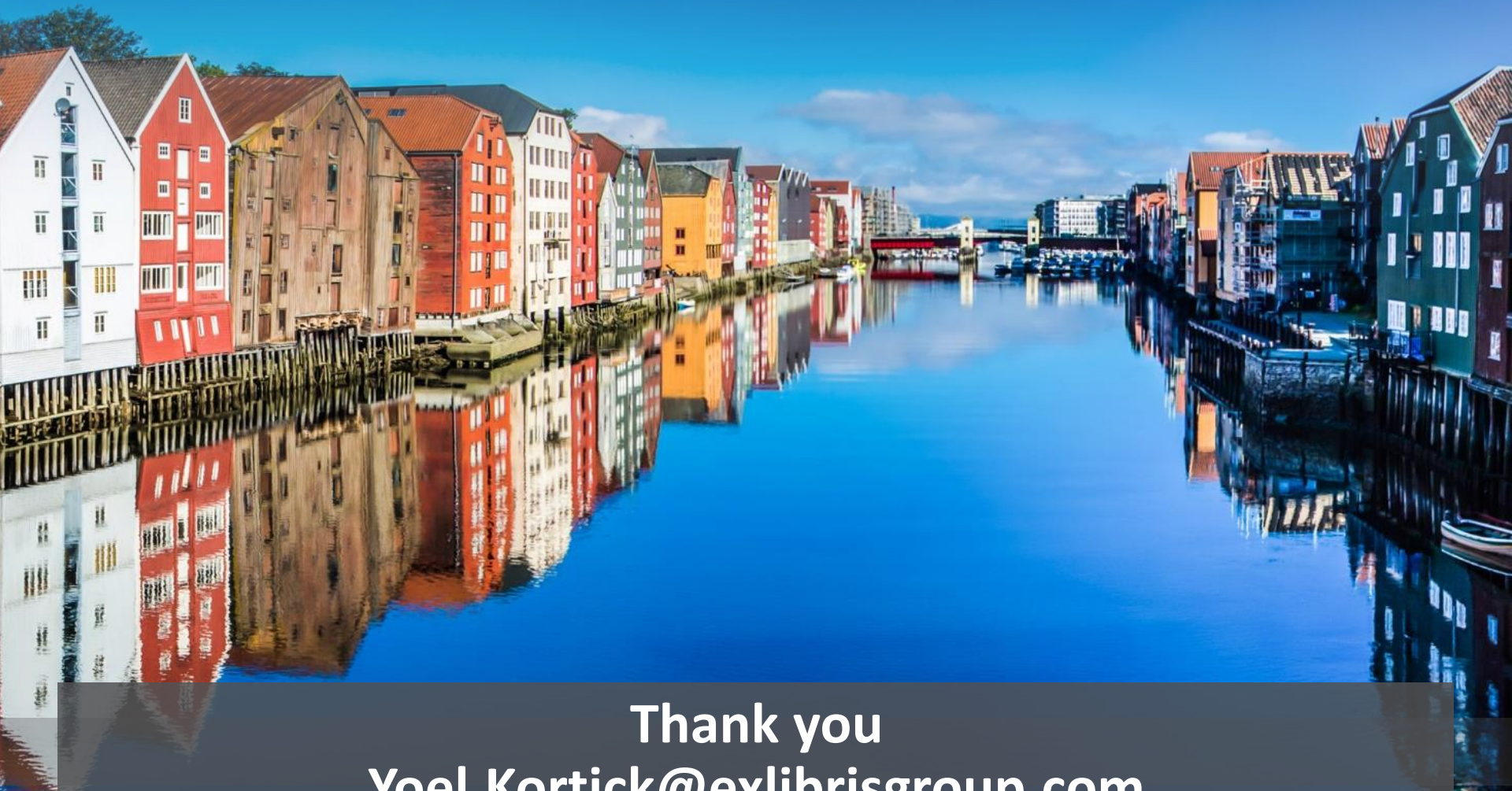
This is the vendor we chose from 'Review Results' and was in the POL template

Price came from the external resource we searched

The screenshot displays a procurement system interface with two main sections: 'Vendor information' and 'Pricing'. The 'Vendor information' section includes a 'Material Supplier' field with the value 'Amazon-USA/Amazon-USA Primary Ac' and a 'Claiming grace period (days)' field with the value '5'. The 'Pricing' section includes a 'List Price' field with the value '65.95' and a 'Quantity for pricing' field with the value '1'. The currency is set to 'USD'. Red boxes highlight the 'Material Supplier' and 'List Price' fields, with red arrows pointing to them from external text boxes.

Vendor information	
Material Supplier *	Amazon-USA/Amazon-USA Primary Ac
Claiming grace period (days)	5
Or expected receipt date	

Pricing	
List Price *	65.95
Quantity for pricing *	1



Thank you
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