

Webinar Agenda

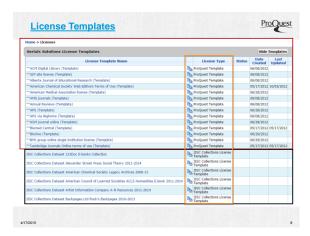


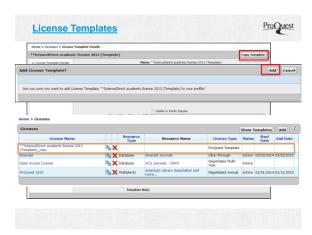
- · Public Webinar Objectives
- · Preparation and Useful Tips
- · License Administration Workflow (5 Steps)
- · Management Reports
- · Documentation Articles

Public Webinar Objectives	ProQuest
 Provide ongoing education using targeted concepts that are delivered in digestible "l 	I learning bites"
 Refresh/reinforce key product functionality too granular 	y without getting
 Raise awareness regarding product function 	ionality
 Prompt libraries to take action, drive imple adoption and continuously improve 	ementation &
Preparation and Useful Tips	ProQuest
Gather your paper licenses in advance so that you'll available when you begin your data entry	have them
Use the Proquest or JISC (UK) Templates to expedit process; consider creating your own template	te the data entry
Determine which (if any) Terms of Use you want to d Journal Portal or 360 Link	lisplay in the E-
 More than one license can be added to a resource (consortia licenses) but one must be set as prevailing 	e.g. local and g
Become familiar with the 6 customizable Menus in the customizable	he License tool
· Licenses inherit down, from Provider to Database to	Title
License Administration Steps	ProQuest
There are 5 general steps to administer Licenses i	n the FRM:
Use a ProQuest or JISC template? Populate it fi Do you want to create your own library-specific template.	rom scratch?
2. Complete the License Details (Menus)	
3. Select/Edit Terms of Use (Menus)	
4. Choose Terms of Use to display	
s. Attach resources	



- View current Licenses and other related information at-a-glance from the Licenses page
- Click on the Show Templates button on the right to view the Proquest and JISC templates





License Details



 ${\boldsymbol \cdot}$ Once you click on the template name, the License Details page becomes visible.

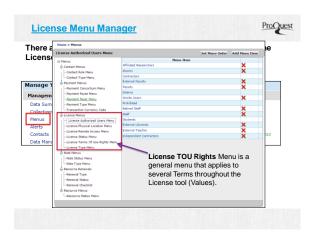


Complete the License Details

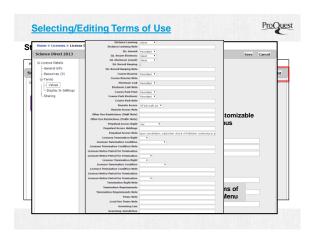


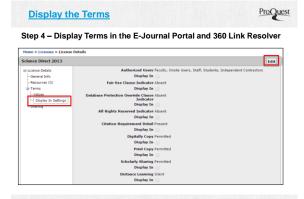
Step 2: Populate the License Details

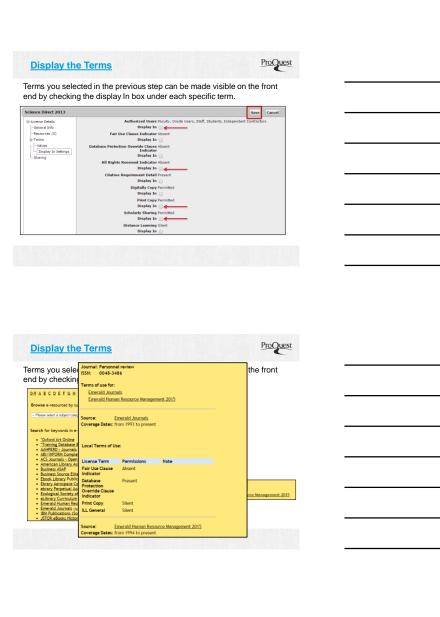


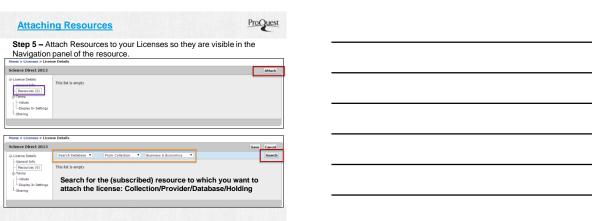


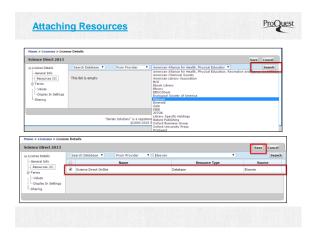
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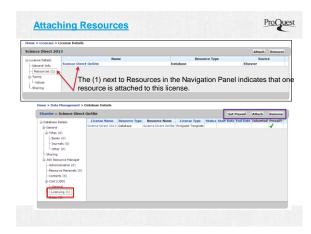


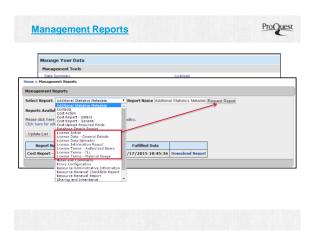












Support (Center Articles	ProQuest		
	Helpful Support Center Do			
	agement Reports – Article #7337			
	THANK YOU	<i>!!</i>		
	Scott Shull Sr. Training and Consulting Partner Customer Experience West/POWS			

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