

Contacting Ex Libris Support



Need Help? Start by submitting a new Case via the Support Portal.

Go to the Support Center & click Submit a Case

- For access and log-in issues https://support.proquest.com/s/login-issues
- Need help using the Support Center? See article <u>The New ProQuest/Ex Libris</u>
 Support Center: What You Need to Know
- Don't forget to set up product/news notifications via Email Preferences
- Find more information here about Contacting Ex Libris Support
- Find out What is Case Status, and What Does it Mean?
- Review our tips on What to Include in a Support Case
- Learn about Common Causes of Full Text Linking Problems

New! Chat with Support

- Chat support is available for Primo VE, Leganto, CDI, Rialto, and Alma see the <u>FAQ</u>
- Chat support is available also for 360-Summon and Intota customers, as well as RefWorks, Pivot-RP and Research Professional See Chat Support Availability.

Reporting a System Down



To Report a **System Down**, where a production environment is inaccessible, or major functionality is down, <u>you can choose one of three options</u>:

- Submit a Case: Choose Priority: System/Component Down, OR...
- Send an Email: 24x7hub@exlibrisgroup.com, OR...
- Call the 24x7 Hub: N. America toll free: +1-877-445-5693,
 ROW (tolls may apply): +1-877-445-5693 (see 24x7 Hub Contact Details)



Sharing Feedback with Support

Case **Comments**

Ask for an update Request a scheduled call or web meeting

Call Support to Discuss the Case – see: **Contacting Ex Libris** Support

In-Case Escalation

Button in the top right corner of every case

Case Owner & Support Manager is notified and case is flagged

Case **Escalation**

Use Escalation Policy email (per-product)

Include Case # & reason for Escalation

Regional Support Manager will respond & expedite the Case

Case Satisfaction Surveys

- Survey emailed when Case is
- Resolved
- Click the icon!
- Please participate & add comments

Your feedback is **VERY Important!**

Knowledge Resources

Ex Libris Knowledge Center













https://knowledge.exlibrisgroup.com



- Access Knowledge Articles, Documentation, Training, Product Materials, and more!
- Search via Knowledge Center, or via Google see Searching Tips
- Set up RSS Feeds to be notified when specific Knowledge Center pages are updated
- Give feedback on Product Documentation and Knowledge Articles via the feedback button.

Ex Libris Trust Center

https://trust.exlibrisgroup.com



Security

Privacy

Compliance

Availability

Resources

Information on Ex Libris policies and Get information on Ex Libris policies and standards for security, privacy, standards for data protection and privacy, and availability.



Developer Network

https://developers.exlibrisgroup.com



- Documentation on all Ex Libris APIs
- View statistics on API usage
- Collaborate & Share with other customers via Forum & Blog
- New! Cloud Apps offers new framework for building Apps that run inside the Ex Libris platform

Idea Exchange

https://ideas.exlibrisgroup.com



- Share, Support, and Discuss ideas with the Ex Libris user community
- Anyone can participate see the <u>FAQ</u> for help getting started
- Recommend the addition of new resources via the Content section

System Status Page

https://status.exlibrisgroup.com



- See today's status (and 5-day history) of your hosted Ex Libris environments
- Not sure what your Instance Names are? Go to <u>How To Find My Instance Name</u>
- Support Portal users signed up for <u>Email Preferences</u> automatically receive System Status Page notifications via email

More Ex Libris Resources

<u>Ex Libris on Twitter</u> <u>Ex Libris Blog</u> <u>Ex Libris Podcast - NEW!</u> <u>Ex Libris on Twitter</u> <u>Ex Libris YouTube Channel</u>



Collaborate with the Ex Libris User Community

ELUNA & IGeLU https://el-una.org https://igelu.org



Engage with your fellow customers via ELUNA/IGELU meetings and mailing lists: http://el-una.org/mailing-lists/



ELUNA/IGELU members can also participate in an enhancement voting process – see: <u>Enhancement process - Common Q&A</u>