**Publishing Options for Reading Lists**

**Publishing Reading Lists:**

Reading lists must be published for students to view them and access the resources. There are several options for publishing:

* Anyone Restricted - Anyone with a permalink can view the list as a syllabus, but only course students can access the course materials.
* All Students Full - All students can view the list and access the uploaded or electronic citations.
* All Students Restricted - All students can view the list as a syllabus, but only course students can access the course materials.
* Anyone Restricted, All Students Full - Anyone with a permalink can view the list as a syllabus; all students can access the course materials.
* Course Students - Course students (only) can view the list and access the course materials (electronic citations and uploaded files).
* Anyone Full - Anyone with a permalink can view the list and access the course materials.

"Student" here means anyone who can log in to Leganto and who has the Patron role. "Course student" means a student who accessed Leganto from the course on the CMS, or a student listed as enrolled in the course in Alma.

More about managing course enrollments in Alma:

See: [Configuring importing course enrollment jobs](https://knowledge.exlibrisgroup.com/Leganto/Product_Documentation/Leganto_Online_Help_%28English%29/Leganto_Administration_Guide/Configuring_Leganto_Integration_Profiles/Configuring_Importing_Course_Enrollment_Jobs)

See: [Managing user and course enrollment information in Alma](https://knowledge.exlibrisgroup.com/Leganto/Release_Notes/00_2019/Leganto_2019_Release_Notes#Managing_User_and_Course_Enrollment_Information_in_Alma)

Either instructors or the library can publish reading lists, or they can be published automatically.

**Instructors:**

You can configure the publishing options that appear to instructors.

1. Publish only in default mode (no publishing options): Instructors have the option to publish the list, but only in the default mode as configured by the library.
2. Basic publishing options:



1. Full publishing options:



Note that the language of these options, like all other UI elements, can be adjusted in the Labels configuration menu (Alma Configuration—Leganto—General—Labels).

See: [Configuring publishing options for instructors.](https://knowledge.exlibrisgroup.com/Leganto/Product_Documentation/Leganto_Online_Help_%28English%29/Leganto_Administration_Guide/Configuring_Leganto_UI_Elements/05_Configuring_Leganto_UI_Elements#Configuring_Reading_List_Publication_Options)

Additionally, as described in the link above, it is also possible to configure that the publishing option appears as a button, instead of a menu item.



By default, Leganto updates a reading list and its citations' statuses from Being Prepared to Ready for Processing when a list is published even if the instructor has not sent the list to the library. This can be turned off.

**Library Staff:**

Library staff can publish reading lists in Alma.



Reading lists can also be published in [bulk](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_%28English%29/050Administration/070Managing_Jobs/020Running_Manual_Jobs_on_Defined_Sets).

**Automatic Publishing:**

Reading lists can be published (and unpublished) automatically based on the start and end dates of the course. See: [Automate reading list status while course active or inactive](https://knowledge.exlibrisgroup.com/Leganto/Release_Notes/2020/Leganto_2020_Release_Notes?mon=202003BASE)

