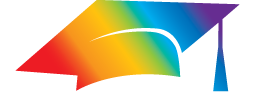
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**Primo Administration**

**Normalization and Delivery Template Mapping Tables**Hands-on Exercise

**Learning Objectives**

To access and view the Normalization Mapping tables, and see the ILS Library codes table and how it relates to the library codes in the Institution Wizard. You will also access and view the Template Mapping table, and see a normalization rule that uses on of the mapping codes.

By the end of this exercise, you will be able to:

* Access and view the Normalization Mapping tables
* Understand how the ILS Library Code table and the library codes in the Institution Wizard relate to each other.
* Access and view the Template Mapping table
* Understand how the Template Mapping table works with the normalization rules to transform your data.

**Requirements**

To complete this exercise, you will need to have a Super Admin or Admin level password to your configured Primo Sandbox Environment.

Your Primo Sandbox will need to have the following configurations for this exercise:

* Your Institution created
* Data source for your ILS created
* Normalization rule configured for your catalog data
* Pipe created and run at least once for your library catalog data
* View created for your institution
* Access to the Front End of your view and data visible

**General Instructions**

This exercise accompanies the **Primo Administration: Normalization and Delivery Template Mapping Tables** training session. For help with the exercise, go to the training’s launch page where you can review the presentation, download the presentation **Handout**, and find links to **Recommended Articles** in the Knowledge Center.

Please use your library’s **Primo Sandbox Environment** to complete this exercise. Note that you will not be making changes to your Sandbox Environment, only viewing default settings and configurations that have already been made.

**The Activity**

|  |  |
| --- | --- |
| **Access the ILS Library Codes mapping table** | |
| 1. **Log into your Primo Back Office** | |
| 1. **Go to *Ongoing Configurations > Pipe Configuration Wizard > Normalization Mapping Tables***   **OR** |  |
| 1. **Go to *General > Mapping Tables* in the top navigation, then select *Normalization* in the Sub System dropdown.** |  |
| 1. **Scroll down the list until you see the *ILS Library Codes* mapping table.** 2. **Click *View* to see the values within the table. Note that it is not available to edit.** |  |
| 1. **Note that there is a Library Code column, which contains the values that are found in the source data.** 2. **Note that there is also a Primo Code, which is what the values in the source system are mapped to in Primo.** |  |
| **View the library codes in the Institution Wizard** | |
| 1. **Go to *General > Institutions List* in the top navigation, then *Edit* your institution.** |  |
| 1. **Scroll down to the bottom of the page to the Libraries section. Note that the Source ILS Library codes and the Primo Library codes match the values that were in the ILS Library Codes table.**   **In the future, if you add or change the values here in the Libraries section and deploy the institution, the values in the ILS Library Codes table will update automatically.** |  |
| **Access and view the Templates mapping table** | |
| 1. **Go back to *General > Mapping Tables* in the top navigation, then select *Delivery* in the Sub System dropdown.** 2. **Scroll down until you see the *Templates* mapping table.** 3. **Click *Edit* to see the values within the table.** |  |
| 1. **If this is the first time you are accessing this table, the entries will be grayed out. It is possible to make the table editable by clicking Customize. However, at this time we are not making changes to the table.** |  |
| 1. **Hover over the value for the in the Template Code column. Note that you can now see the full value. To interpret this entry, we can see that the code, *amazon\_uc*, maps to a template, *http://www.amazon...* And there is a placeholder, *{{addata/isbn}}*** |  |
| **Access and view a normalization rule using one of the templates in the mapping table** | |
| 1. **Go to *Local Data> Normalization Sets* in the top navigation, then *Edit* the normalization rule for your library catalog data.** |  |
| 1. **Go to the *Links* section.** |  |
| 1. **Within the links PNX Section, go to the *linktouc* field and click *Edit*.** |  |
| 1. **Find the rule that contains the parameter *$$Tamazon\_uc$$Eamazon.* This is the rule that invokes the template code in the Template mapping table. It looks like this rule gets applied when there is data in the 020$a in the MARC data.** |  |