

**Getting to Know Alma: Returning Items**

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| 1. Log into Alma with the AlmaAdmin or the CircAdmin user (the user will need to have Fulfillment privileges)
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| 1. Go to ***Fulfillment > Return Items***
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| 1. Enter in the barcode: *33356*
2. Click “OK”
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| 1. Enter in the barcodes below to return those items

**Will need to be re-shelved***33356, 13141, 74275, 92214***Will need to be routed to another library***1686499, 04882, 14748110, 150323373* **Will need to be routed to the hold shelf***88482, 89295, 2351048702, 2031547846* |  |