Training

Learn new skills and get certified with our tutorials, recorded training and other materials

• **Getting to Know Alma**
  
  If you’re just getting started with Alma, watch this series to learn the basics in Alma.

  ◦ Orientation
  ◦ User Management
  ◦ Acquisitions
  ◦ Resources
  ◦ Fulfillment
  ◦ Quiz

• **Alma Essentials**
  
  The Alma Essentials training is the primary way to learn how to work with Alma. Alma Essentials kit, developed in English, is translated to Spanish, French and Simplified Chinese

  ◦ Alma Essentials - English
  ◦ Alma Essentials - Español
  ◦ Alma Essentials - Français
  ◦ Alma Essentials - Italiano
  ◦ Alma Essentials - 한국어
  ◦ Alma Essentials - Polski
  ◦ Alma Essentials - 基础培训

• **Alma Administration Certification**
  
  Alma Administration Certification prepares Administrators and Systems Librarians to respond to Alma library configuration requests. Certification is a required part of Alma implementation at your library, although any Alma users at your library can watch the training sessions.

  ◦ Alma Administration Certification Overview
  ◦ Acquisitions
  ◦ Analytics
  ◦ Fulfillment
  ◦ General
  ◦ Learning Portal Login
  ◦ Resources
  ◦ User Management
Alma Collaborative Networks (Alma Consortia)

The Alma Collaborative Networks training sessions show how to make use of Alma with your consortium, including the network institution, the Network Zone, acquisitions, cataloging, resource sharing, and much more.

- Fundamentals
- Cataloging
- Acquisitions
- Administration
- Learning Portal Login

• Resource Sharing

These sessions introduce and detail the three models of resource sharing in Alma: broker-based, peer-to-peer, and fulfillment networks. Sessions cover resource sharing background, staff workflows, and configuration. These are useful for independent institutions as well as those in a collaborative network (Alma consortium).

- Introduction to Resource Sharing
- Broker-Based Resource Sharing
- Peer-to-Peer Resource Sharing
- Fulfillment Networks Resource Sharing
- Extended Training
- Learning Portal Login

• Extended Training

Advanced Alma Topics and Supplementary Training

- Alma Community Zone Intro and Task List
- Alma Fiscal Period Closure
- Alma Link Resolver
- Alma Requests Flow
- Course Reserves
- Hebrew Cataloging in the Alma Metadata Editor
- Keep Up With Alma Previous Editions
- More Information About
- Operational Reports
- Presentations and Documents
- Presentations and Documents - Acquisitions
- Presentations and Documents - Analytics
- Presentations and Documents - Analytics - Usage and Cost Per Use
- Presentations and Documents - APIs
- Presentations and Documents - Authorities
- Presentations and Documents - Consortia
• Ask the Alma Expert
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Ask the Alma Expert is a live Q&A session on various Alma topics. Here you can stay updated on future sessions, and view past recorded sessions.

  • 2019-12-17 - New Developments in Alma Analytics
  • 2019-11-27 - New Developments in Alma for Letter Printing and Configuration
  • 2019-10-30 - My Electronic Resources By Provider
  • 2019-10-02 - Using Alma Analytics to Perform Overlap Analysis – Recent Developments
  • 2019-08-13 - The COUNTER Platform and Alma Analytics Cost Per Use – Recent Developments
  • 2019-04-04 - Upload Electronic Holdings from ProQuest Ebook Central
  • 2019-01-07 - Recent Developments in Alma Analytics
  • 2018-12-10 - The New Alma Analytics Cost Per Use in the E-Inventory Subject Area
  • 2018-10-29 - What's New in Alma Digital
  • 2018-08-01 - Purchase Requests in Alma
  • 2018-05-23 - Overdue and Lost Loan Notifications
  • 2018-05-15 - Analytics for Advanced Users (Part 3)
  • 2018-04-23 - New Consortial Functionality - Shared Users in Network Zone
  • 2018-04-09 - Analytics for Advanced Users (Part 2)
  • 2018-03-14 - Shared Licenses and Vendors in the Consortial Environment
  • 2018-02-06 - Analytics for Advanced Users (Part 1)
  • 2017-12-05 - New Features in Alma Digital

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2017-11-28 - New Features in Resource Sharing
2017-11-21 - Ask the Expert: Primo Analytics
2017-11-14 - New Features in Fulfillment
2017-10-30 - Leganto Analytics
2017-10-18 - New Features in Acquisitions
2017-09-05 - New Features in Alma Analytics
2017-06-28 - Anonymizing Data in Alma
2017-06-06 - Benchmark Analytics
2017-05-15 Alma Analytics: COUNTER Report Management in Alma
2017-03-14 Alma Analytics: Title Level Subject Area
2017-03-08 Foreign Currency in Alma
2017-01-30 COUNTER Report Management in Alma – Functionality and Rollout
2016-12-14 Alma Analytics: Leganto Reports
2016-10-10 COUNTER Report Harvesting and Uploading in Alma
2016-08-17 EDI Workflows
2016-08-08 New features in OBI 11.1.1.9 and General Analytics Inquiries
2016-04-18 Advanced Topics in Analytics
2016-03-07 SAML
2016-02-29 Discovery Interface Display Logic
2015-06-24 Normalization Rules (Advanced)
2015-03-11 Acquisitions
2015-02-18 Peer-to-Peer Resource Sharing
2015-02-04 Publishing from Alma to Various Targets
2014-10-22 Managing the Group Settings for Electronic Resources
2014-09-03 Course Reading
2014-07-23 Discovery Interface Display Logic
2014-07-02 RSS Feeds and New Book Lists
2014-06-18 Developers Network
2014-06-11 Fiscal Period Closure
2014-05-28 Patron Physical Items Requests
2014-05-07 Claims in Alma for Physical and Electronic Resources
2014-04-23 Patron Blocks
2014-04-02 Resource Sharing Setup and Workflows
2014-03-26 Demerits in Fulfillment
2014-03-12 E-Resources Architecture and Concepts
2014-03-05 E-Resources Architecture and Concepts
2014-02-19 Resource Sharing Setup and Workflows
2014-02-12 Work Orders and Item Process Management
2014-01-29 Letter Configuration
2014-01-22 Normalization Rules
2014-01-15 Primo and Alma
- 2013-12-18 Booking Requests
- 2013-12-11 Tips and Tricks in Analytics
- 2013-12-04 Fulfillment Unit Rules

- **What's New Videos**
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  Tutorials for new features in Alma.
  - Alma 2020 What's New Videos
  - Alma 2019 What's New Videos
  - Alma 2018 What's New Videos
  - Alma 2017 What's New Videos
  - Alma 2016 What's New Videos

- **Alma Digital**
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  The Alma Digital training series walks through the process of using the Alma Unified Resource Management (URM) framework to manage your digital resources in Alma. This training is intended for Alma customers who have purchased the Alma Digital add-on for managing digital collections directly in Alma.
  - Alma Digital: Overview
  - Alma Digital: Managing Collections
  - Alma Digital: Managing Digital Resources Manually
  - Alma Digital: Bulk Workflow - Introduction to Import Profiles
  - Alma Digital: Bulk Workflow - Asset File Naming Conventions
  - Alma Digital: Bulk Workflow - Preparing Dublin Core XML Files
  - Alma Digital: Bulk Workflow - Preparing MARC XML Files
  - Alma Digital: Bulk Workflow - Preparing CSV Files
  - Alma Digital: Bulk Workflow - Creating Import Profiles for Dublin Core
  - Alma Digital: Bulk Workflow - Creating Import Profiles for MARC
  - Alma Digital: Bulk Workflow - Using the Digital Uploader
  - Alma Digital: Configuring Viewer Services
  - Alma Digital: Submitting Patron and Staff-Mediated Deposits
  - Alma Digital: Approving Patron Deposits
  - Alma Digital: Creating Deposit Profiles
  - Alma Digital: Customizing Labels, Reasons, and Templates
  - Alma Digital: Configuring Dublin Core Forms
  - Import Metadata of Digital Records from a Remote Repository
  - Migrate a Digital Repository to Alma
  - Migrate a Digital Repository to Alma

- **Alma Workflows**
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Learn more about Acquisitions and Electronic Resource Management Workflows in Alma

- Acquisitions Workflows
- Electronic Resources Management Workflows

- Analytics
  - Introduction to Analytics
  - Reports and Dashboards
  - Providing Reports to Other Users
  - Extended Training

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