Training

Learn new skills and get certified with our tutorials, recorded training and other materials

- **Getting to Know Alma**

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  If you're just getting started with Alma, watch this series to learn the basics in Alma.

  - Orientation
  - User Management
  - Acquisitions
  - Resources
  - Fulfillment
  - Quiz

- **Alma Essentials**

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  The Alma Essentials training is the primary way to learn how to work with Alma. Alma Essentials kit, developed in English, is translated to Spanish, French and Simplified Chinese

  - Alma Essentials - English
  - Alma Essentials - Español
  - Alma Essentials - Français
  - Alma Essentials - Italiano
  - Alma Essentials - 한국어
  - Alma Essentials - Polski
  - Alma Essentials - 基础培训

- **Alma Administration Certification**

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  Alma Administration Certification prepares Administrators and Systems Librarians to respond to Alma library configuration requests. Certification is a required part of Alma implementation at your library, although any Alma users at your library can watch the training sessions.

  - Alma Administration Certification Overview
  - Acquisitions
  - Analytics
  - Fulfillment
  - General
  - Learning Portal Login
  - Resources
  - User Management
The Alma Collaborative Networks training sessions show how to make use of Alma with your consortium, including the network institution, the Network Zone, acquisitions, cataloging, resource sharing, and much more.

- Fundamentals
- Cataloging
- Acquisitions
- Administration
- Learning Portal Login

**Resource Sharing**

These sessions introduce and detail the three models of resource sharing in Alma: broker-based, peer-to-peer, and fulfillment networks. Sessions cover resource sharing background, staff workflows, and configuration. These are useful for independent institutions as well as those in a collaborative network (Alma consortium).

- Introduction to Resource Sharing
- Broker-Based Resource Sharing
- Peer-to-Peer Resource Sharing
- Fulfillment Networks Resource Sharing
- Extended Training
- Learning Portal Login

**Extended Training**

Advanced Alma Topics and Supplementary Training

- Alma Community Zone Intro and Task List
- Alma Fiscal Period Closure
- Alma Link Resolver
- Alma Requests Flow
- Bindery
- Course Reserves
- Hebrew Cataloging in the Alma Metadata Editor
- Keep Up With Alma Previous Editions
- More Information About
- Operational Reports
- Presentations and Documents
- Presentations and Documents - Acquisitions
- Presentations and Documents - Analytics
- Presentations and Documents - Analytics - Usage and Cost Per Use
- Presentations and Documents - APIs
- Presentations and Documents - Authorities
Presentations and Documents - Consortia
Presentations and Documents - Data Visualization (DV) and OBI 12
Presentations and Documents - Digital
Presentations and Documents - E Resources and CZ
Presentations and Documents - Fulfillment
Presentations and Documents - Letters
Presentations and Documents - Miscellaneous
Presentations and Documents - Physical inventory
Presentations and Documents - Primo and Alma
Presentations and Documents - Related Records
Presentations and Documents - Resource Management
Presentations and Documents - Rules
Presentations and Documents - Seminars
Presentations and Documents - Serials
Seminars - Analytics Workshop for Advanced Users
Seminars - Boston College Seminar February 2019
Seminars - JULAC Seminar February 4 - 7 2020
Seminars - JULAC Seminar July 2018
Seminars - Macao Seminar February 10 - 11 2020
Seminars - Oxford Seminar November 2018
Seminars - South Korea Seminar February 2019
Seminars - Taiwan Seminar September 2019

• Ask the Alma Expert
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Ask the Alma Expert is a live Q&A session on various Alma topics. Here you can stay updated on future sessions, and view past recorded sessions.

  2020-04-29 OASIS/Alma End-to-End Workflow for Purchasing Electronic Resources
  2020-02-26 Introducing LibGuides for Alma
  2020-02-24 New Features in Alma Fulfillment
  2020-02-11 Provider Zone Introduction
  2020-02-10 - Local Extensions for Community Zone Bibliographic Records
  2020-01-29 - Single Activation: Managing Your CDI Collections From Alma
  2019-12-17 - New Developments in Alma Analytics
  2019-11-27 - New Developments in Alma for Letter Printing and Configuration
  2019-10-30 - My Electronic Resources By Provider
  2019-10-02 - Using Alma Analytics to Perform Overlap Analysis – Recent Developments
  2019-08-13 - The COUNTER Platform and Alma Analytics Cost Per Use – Recent Developments
  2019-04-04 - Upload Electronic Holdings from ProQuest Ebook Central
  2019-01-07 - Recent Developments in Alma Analytics
  2018-12-10 - The New Alma Analytics Cost Per Use in the E-Inventory Subject Area
• **What's New Videos**
  
  Tutorials for new features in Alma.
  
  - Alma 2020 What's New Videos
  - Alma 2019 What's New Videos
  - Alma 2018 What's New Videos
  - Alma 2017 What's New Videos
  - Alma 2016 What's New Videos

• **Alma Digital**
  
  The Alma Digital training series walks through the process of using the Alma Unified Resource Management (URM) framework to manage your digital resources in Alma. This training is intended for Alma customers who have purchased the Alma Digital add-on for managing digital collections directly in Alma.
  
  - Alma Digital: Overview
  - Alma Digital: Managing Collections
  - Alma Digital: Managing Digital Resources Manually
  - Alma Digital: Bulk Workflow - Introduction to Import Profiles
  - Alma Digital: Bulk Workflow - Asset File Naming Conventions
  - Alma Digital: Bulk Workflow - Preparing Dublin Core XML Files
  - Alma Digital: Bulk Workflow - Preparing MARC XML Files
  - Alma Digital: Bulk Workflow - Preparing CSV Files
  - Alma Digital: Bulk Workflow - Creating Import Profiles for Dublin Core
  - Alma Digital: Bulk Workflow - Creating Import Profiles for MARC
  - Alma Digital: Bulk Workflow - Using the Digital Uploader
  - Alma Digital: Configuring Viewer Services
  - Alma Digital: Submitting Patron and Staff-Mediated Deposits
Alma Digital: Approving Patron Deposits
- Alma Digital: Creating Deposit Profiles
- Alma Digital: Customizing Labels, Reasons, and Templates
- Alma Digital: Configuring Dublin Core Forms
- Import Metadata of Digital Records from a Remote Repository
- Migrate a Digital Repository to Alma
- Migrate a Digital Repository to Alma

- **Alma Workflows**
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  Learn more about Acquisitions and Electronic Resource Management Workflows in Alma
  - Acquisitions Workflows
  - Electronic Resources Management Workflows

- **Analytics**
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  - Introduction to Analytics
  - Reports and Dashboards
  - Providing Reports to Other Users
  - Extended Training

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