Aleph 18 Cataloging

Goals:

- Demonstrate basic Cataloging operations
- Enable hands-on exposure to Aleph

This course includes the following sessions:

- 00 Introduction
- 01 Finding a bibliographic record to copy
- 02 Duplicating the record and changing it
- 03 Creating a holdings record
- 04 Creating items
- 05 Checking what it all looks like to the end user

Duration:

30 minutes

Intended Audience:

Systems Librarian, and the Cataloging Staff.

Prerequisite:

This session assumes familiarization with searching in the Staff Search Client.

Course handouts:

Handout: A Simple Copy Cataloging Workflow in ALEPH v. 18
Cataloging Examples