Alma Online Help (English)

• Getting Started
  No image available
  ◦ Alma Introduction
  ◦ Alma Topologies
  ◦ Alma Sandbox Environments
  ◦ Alma User Interface – General Information
  ◦ Electronic Resources – Scenarios and Workflows
  ◦ Security and Data Privacy
  ◦ Alma Local Backup
  ◦ Alma Subscription Termination and Data Retrieval
  ◦ Alma Known Issues: Q&A

• Acquisitions
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  ◦ Introduction to Acquisitions
  ◦ Purchasing
  ◦ Receiving Material
  ◦ Deferrals
  ◦ Evaluations and Trials
  ◦ Renewals
  ◦ Invoicing
  ◦ Import Processing
  ◦ Acquisitions Infrastructure
  ◦ Advanced Tools
  ◦ Configuring Acquisitions
  ◦ Getting the Most Out of Alma

• Fulfillment
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  ◦ Introduction to Fulfillment
  ◦ Circulation Desk Operations
  ◦ Booking
  ◦ Resource Requests
  ◦ Resource Sharing
Courses and Reading Lists
- Configuring Fulfillment
- Advanced Tools
- Fulfillment Library Independence

• Resource Management
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  - Introduction to Resource Management
  - Inventory
  - Record Import
  - Advanced Tools
  - Publishing Profiles
  - Configuring Resource Management
  - Getting the Most Out of Alma

• Electronic Resource Management
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  - Working with Electronic Resources - Overview
  - Working with Community Zone Electronic Resources
  - Working with Local Electronic Resources
  - Link Resolver
  - Alma Single Activation Source for CDI
  - Advanced Tools
  - Configuring Electronic Resource Management

• Physical Resource Management
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  - Working with Physical Resources Overview
  - Working with Holdings Records
  - Working with Items
  - Managing Physical Resources
  - Configuring Physical Resource Management

• Digital Resource Management
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  - Working with Digital Resources - Overview
  - Configuring Digital Resource Management
  - Delivery
  - Creating Digital Inventory
- **Metadata Management**
  - Introduction to Metadata Management
  - Navigating the MD Editor Page
  - Working with Bibliographic Records
  - Working with Authority Records
  - Search Indexes
  - Metadata Management Configuration
  - Browse and Search
  - Navigating the New Metadata Editor Page
  - Working with Rules

- **Administration**
  - Introduction to Administration
  - Overview of User Management in Alma
  - User Management
  - Configuring User Management
  - Configuring General Alma Functions
  - Advanced Tools
  - Managing Jobs
  - DARA – Data Analysis Recommendation Assistant
  - Managing Search Queries and Sets

- **Alma-Primo Integration**
  - Introduction to Alma-Primo Integration
  - Basic Primo Configuration for Integration with Alma
  - Publishing Alma Data to Primo
  - Configuring the Primo Front End for an Alma Data Source
  - Configuring the Primo Front End for Alma’s Link Resolver
  - Configuring Alma’s Delivery System
  - Alma as a Source of Holdings Information for Central Discovery Index
  - Alma and Patron Directory Services
  - Making the Primo Front End Read Only
  - Go VE

- **Alma-Summon Integration**
  - Introduction to Alma-Summon Integration
  - No image available
Overview
◦ Summon Configuration
◦ Publishing Records to Summon
◦ Display Configuration
◦ Get It Configuration
◦ User Authentication for Alma-Summon
◦ Other Configuration
◦ End-User Help
◦ Library Card Configuration

• Analytics
  No image available
  ◦ Introduction to Analytics and Terminology
  ◦ Scheduling and Subscribing to Alma Analytics Reports
  ◦ Common Analytics Procedures
  ◦ Out-of-the-Box Reports
  ◦ Shared Dimensions
  ◦ Alma Analytics Subject Areas
  ◦ Industry Standard Reports

• Integrations with External Systems
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  ◦ Introduction
  ◦ Acquisitions
  ◦ Resource Management
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  ◦ User Management
  ◦ Authentication
  ◦ Integrations with External Systems Tutorials

• Managing Multiple Institutions Using a Network Zone
  No image available
  ◦ Collaborative Networks Overview
  ◦ Managing Records in a Network Zone
  ◦ Fulfillment in a Network Zone
  ◦ Acquisitions in a Network Zone
  ◦ Administering a Network Zone
  ◦ Analytics When Using a Network Zone
  ◦ Discovery when Using a Network Zone

Ex Libris, Part of Clarivate
Mobile
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- Introduction to Alma Mobile Application
- Using Pick Up from Shelf
- Using Scan In

• Alma Glossary
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• PDFs of Alma Guides
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