360 Search: Including Library-Specific (Library-Managed) Holdings

- **Product:** 360 Search

How can I utilize and search a library-specific holdings database in 360 Search?

Library-specific holdings (also known as library-managed holdings) databases cannot be directly searched using 360 Search. You can use a custom link-only entry instead, by adding a 360 Search placeholder connection generically called "Link-Only Database" using the procedure on this page.

**Note**

If you want to create a link-only entry for any database except for a library-specific holdings database, the procedure is different and is described [here](#).

**NOTE:** If your OPAC is in a library-specific holdings database, then you can use this procedure to build a link-only connection to it. If you want to put your OPAC in an library-specific holdings database, contact us using the [Contact Us](#) feature near the top of this page.

To add a library-specific holding to 360 Search, use the following procedure:

1. Search the e-Catalog (by **Database: Name Begins With**) for a connection called "Link-Only Database."

2. You will see a list of databases called "Link-Only Database 1," "Link-Only Database 10," "Link-Only Database 11," and so on. Click on the name of one of them.

3. Click **Edit** in the upper-right.

4. Set the **Status** of the database to "Subscribed," as you would when adding any database to your 360 Search profile.

5. Click **Save** in the upper-right.

6. Click **Edit** again and check the **Display In: 360 Search** option. Uncheck the **Display In** box for other products, or it will create duplicates.

7. Add the URL of the library-specific holding collection to the **Custom URL** field.

8. Add the name of your library-specific holdings collection to the **Custom Database Name** field.

9. Click **Save**.

10. The database will display in your 360 Search page as a link-only database, without a checkbox (because it cannot be chosen by your patrons for a federated search), the following day. If you would like to preview the newly added connection, go to the 360 Search Administration Console and click **Preview**.

11. If you want to add any more library-specific holdings databases to your 360 Search service, use this same procedure, but be sure to pick a different one of the "Link-Only Databases."
There are a couple of things you should know about this library-specific holdings link-only connection:

- The name of the library-specific database that you entered in the **Custom Database Name** field will *not* appear in the list of databases on the Data Management page in the Client Center. Instead, it will display as **Link-Only Database 1**, etc. However, your custom database name will display in the patron-facing 360 Search page.

- As with any other database used in 360 Search, none of the other fields in the **Database Details** page will affect 360 Search. Only the **Custom URL** and **Custom Database Name** will appear in 360 Search.

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